

## Core Lab Meeting Minutes

March 19, 2026  
Time 1400

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa		Amelia		Jolina	
Amy (Recorder)	✓	Hanna		Brianne	
Erin		Uswald	✓	Brayden	✓
David		Bayo		Florence	
Isaiah					

- **Ordering and Sample labelling** – There have been a few RL6 reports that have been filed which have had some troubling mistakes occurring. One there were tests missed. One the wrong provider was chosen with the wrong clinic which is a privacy breach. The other was the samples were mislabelled and it was not caught until after tests were resulted which could have caused a lot of harm. Please take a moment to double check your ordering and labelling to ensure you have the right tests, right physicians and right patients even when busy.
- **SAM Orders-** Materials Management end of year is coming up so make sure you pre-order if you notice supplies are on the low side as they will shut down ordering. The notice is posted on the ordering whiteboard.
- **Sending supplies in Coolers** – Materials management have advised not to send supplies in the empty coolers anymore. You can use a cooler but do not just place on the empty cooler rack to be sent. It will require packing and waybills (If needed based on airline) MM can still send or send via Arctic Delivery/Buffalo as required.