

Core Lab Meeting Minutes

April 8 ,2026

Time 1400

Attendee	Present?	Attendee	Present?	Attendee	Present?
Lisa(Recorder)	✓	Amelia		Jolina	✓
Amy		Hanna	✓	Brayden	✓
Erin		Uswald	✓	Florence	✓
David		Bayo	✓	Tessa	✓

- **Hand Hygiene Audits**- Good job keeping up with our hand hygiene audits! There is currently a contest going on, where the department with the most entries can win \$150 for a staff meal.
- **ABL**- Please make sure when you are running a gas on the 800, or 90, that you make sure you verify the results. Staff have found samples in the mixer and when they check the results have not been verified.
- **ABL90 Peds**- Please note the ABL90 on Peds has been moved down to OBS, this was done to aid the RT'S as this is where they require it the most.
- **OT**- It was brought to my attention that while I was away people were staying after their shift for OT and only notifying someone after the fact. A reminder all OT must be pre-approved by a supervisor.
- **Vitros**- While Graciél was here he gave Amelia some tips on cleaning the Vitros: As per Graciél's advice re: cleaning the Secondary Tip sealer, he showed me how to clean it using 4-5 cotton tip applicators wet with DI water. He said to make sure that the tips were thoroughly wet with DI water and to press it down hard inside the sealer and roll it clockwise and counter-clockwise to loosen up and melt the serum or plasma that is left in the sealer. He said though not to press too hard to the point that the applicator sticks would break apart. Then the metal parts around it have to be cleaned with cotton tip applicators wet with alcohol including down the chute. He said if the chute really gets dirty and sticky with serum or plasma, to spray or rinse it with alcohol. Make sure that the brown, plastic sealer doesn't get sprayed or cleaned with alcohol though. That's it.
- **My Learning**- Please go in and check your My Learning, when I did my report last week there are a few people below 80%- I know some are waiting for in classroom sessions, but please make sure you are completing all the ones you can. Also, this is another reminder to go into MTS and mark off all assigned readings. Please utilize the A (Admin) shifts on Wednesday.
- **BHCG**- Before I went away, I was informed that some people are automatically preprogramming dilutions on all BHCG samples. Please do not do this, as it is a waste of reagent.
- **Staffing**- Now that we have had time to think of the news about going 24 hrs, we need to come to a decision about whether staff want to do 8 hr. shifts or 12 hr. shifts. Jen sent me a draft of one she completed awhile ago, but 2 extra shifts need to be added, and Jaime was going to use ChatGPT to

Core Lab Meeting Minutes

April 8 ,2026

Time 1400

do a 12 hr. one so people can compare. I will be sending an email out to everyone to ask their preference. That way people can email me individually and everyone's decision can be anonymous. Again, majority will rule.

- **Offices-** Just a reminder that office spaces are considered Clean Areas, so if you need to come into the office all PPE needs to be removed before entering.
- **Osmo-** I will finish the training this week for the Osmo as we will begin using this next week. We will need to clean off the chem bench to make room for the move. LIS is currently working on creating the QC orders, hopefully this will be completed in time, if not we will manually record then until it is completed.
- **Pending List-** At the end of evening shifts please have a look at your pending lists to make sure testing is complete. If you are the 2-10 and it is/has been busy please clean up any testing you can before leaving, this includes microscopies, diffs/smear reviews etc.
- **Urine testing-** Make sure you are changing the color and clarity of urine samples when testing on the clinitek. Do not result as Yellow and clear if they are not.