

Microbiology Meeting Minutes
April 15, 2026
12:00 to 13:00

Attendee	Present?	Attendee	Present?
Laura S	✓	Jen	✓
Moses	✓	Katie	
Laura G	✓	Francis	✓
Chelsea	✓		
Minutes recorder: Laura S			

1. Accreditation:
 - Went over accreditation topics PPE and maintenance of environment
 - Did the mock tracer for both
 - Everyone did a great job on these
2. Throat worklist:
 - During the LIS upgrade the SoftMic person mentioned that we have a lot of worklists
 - Laura S wanted to make sure we still want the throat one
 - Everyone likes it, so it will stay
3. Swabs after Trich testing:
 - These swabs cannot be used after trich testing is done
 - The SOP says to discard them
 - We have decided that we will put them back in the rack, but everyone knows that they cannot be used for anything if Trich has already been done
 - Laura S will change the SOP to reflect this
4. QASI TB:
 - We won't be doing this EQA anymore
 - We do the CAP MTB survey and that is enough
 - We participated at first since NML support us so much but now it is too time consuming to do all these surveys
5. Fatal instrument warnings:
 - The warning popping up on the BACTEC is a fatal error
 - If you get this type of warning, please let Laura S know right away or contact the hotline to get service
 - If Laura S is busy make sure she understands the situation fully
6. Hand hygiene audits:
 - Laura S submits 10 hand hygiene audits a month for micro lab. She watches you wash your hands on Mondays 😊
 - There is a QR code where employees can submit their own audit when they wash their hands
 - Laura S will print the poster and place by the sink

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- Just scan the code. It is self-explanatory but make sure in the comments to put it is for the micro lab specifically
 - There is a contest for who submits the most audits so please everyone try it and let's try to win
 - The core and specimen control are only doing the QR code audits so Laura S will stop if everyone can do it themselves
7. Gram bottles:
- Now that we have the stainer, we won't need to wash the bottles anymore
 - We will keep a set of bottles to use but wont have the big bottles to refill
 - Laura S has removed it from TQC and will change the checklists
8. Roundtable:
- No one had anything