

Microbiology Meeting Minutes
April 21, 2026
12:00 to 13:00

Attendee	Present?	Attendee	Present?
Laura S	✓	Jen	✓
Moses	✓	Katie	
Laura G		Francis	✓
Chelsea	✓		
Minutes recorder: Laura S			

1. How are things going?
 - Everything is good, no one had anything to discuss
2. Accreditation:
 - Hand hygiene
 - Referral reports
3. PREVI COLOR:
 - Maintenance
 - When to start using
4. GAS agar:
 - Validation was successful
 - SOP is updated
 - Does everyone feel comfortable starting now? -We are going to start on Monday. Laura S will remove the BA plate from CXTHR on Friday before she leaves and then starting Saturday only GAS will be plated. Then they can be read on Monday
 - They go in the CO2 incubator. Should they go in racks? -Yes, they will go in racks, for each day
 - We will put the R date on each plate
5. May schedule:
 - We are very short for May
 - Laura S had to put the wound bench on evenings with the urine bench, so Francis isn't alone in the evenings too soon
 - We just have to make it work
 - Moses might be coming again in June and July so that should give us enough staff to train Francis and Megan
6. Break schedule:
 - There is a new STH wide policy being developed on break coverage
 - It says we need to make a structured break schedule
 - It includes 2 x 15 minute breaks and 1 x 30 minute break
 - It was established for nursing so that they do not miss their breaks, but we will have to follow it as well
 - We will need to start thinking about how this will work

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7. Specimen receiving bench:
 - When a fluid or positive blood culture happens and the front bench it is very disruptive
 - We all work as a team, but the other benches need to make sure they offer to help. Maybe they can read the grams?
 - It is all about communication and asking for and offering help if needed or able
 - Duties for the front bench will be changing and will be on the checklist starting May. It includes the removal of the gram stain bottles. Also remember to check the problem bucket and change the THIO in the eye kit on Mondays

8. IUD culture:
 - We previously discussed that we would like to keep this sample here
 - It is assigned to the urine bench. Is this still, OK? It will have an anaerobic jar associated with it. Will this be confusing?
 - **We will put a note on the anaerobic tray if the sample is for the urine bench. This won't happen very often so this is how we will manage it**
 - **It was discussed that the wound bench can take all their anaerobic jars from the incubator in the morning, but they shouldn't be opened until we are reading them. Some open them in the BSC but this isn't necessary. Micro can be stinky 😊**

9. Aux doctors:
 - Laura S has printed the LIS tip of the week that has the instructions for this
 - If it comes up, you can ask for help. If it happens in the evening it isn't a STAT issue and can wait until the morning

10. Birthday calendar:
 - Laura S will print a calendar and put on the other side of her door
 - If you want to write your birthday on there you can. If you don't want to you don't have to
 - It is just a nice thing for all of us to know

11. Roundtable:
 - Jen wanted to discuss dinner on Saturday. We discussed the number of people going and where we will fit. Katie will go early and we will squeeze in somewhere
 - Chelsea brought up the ANO2 jars for the IUD culture. See notes above