Lab Location: SGAH and WAH   **Date Implemented:**   12.17.2013
Department: Blood Bank   **Due Date:**   12.31.2013

DESCRIPTION OF PROCEDURE REVISION

Name of procedure:
Immucor Manual Capture Equipment Maintenance Record
Description of change(s):
Added lines at the bottom of the form to document in use lots of PBS and DIH_2O.   - While updating the supply receipt log, I noted that SGAH and WAH were tracking new lots of saline differently. Saline is difficult to track, because we don't necessarily unpack it ourselves.   - To make the process easier, we will document saline in use on the equipment logs (Echo PBS log, cell washer log, and now manual capture log).

Immucor Manual Capture Equipment Maintenance Record

Quest Diagnostics

Month/Year: _____

☐ Shady Grove Adventist Hospital, Rockville, Maryland
☐ Washington Adventist Hospital, Takoma Park, Maryland

Immucor CSW 100 Maintenance Record

Serial Number: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Daily																															
Prime to remove air bubbles																															
Check dispense and aspirate needles																															
Inspect tubing and manifold needles																															
Residual saline verification check (4-8 μL)																															
Fill PBS and DI water reservoirs																															
Empty waste container																															
Weekly																															
Backflush Reservior Filters																															
Monthly																															
Replace exhaust filters (cotton balls)																															
Verification of fill check (21.6 - 26.4 mL)																															
As Needed																															
Clean manifold needles																															
Replace manifold needles																															
Flush and/or stylus manifold																															
Change tubing																															
Decontaminate																															

Immucor Incubator P2 Maintenance Record

Serial Number: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Daily																															
Clean the incubator with isopropyl alcohol																															
Verify the incubator temperature (36-38°C):																															
Left Incubator Temperature																															
Right Incubator Temperature																															
Serial Number of Temperature Strip																															
Expiration Date of Temperature Strip																															

Perform Timer Verification Semi-Annually; Document on Timer Calibration Record Form. Due Date: _____

	Date Added	Lot Number	Expiration Date
PBS			
DI H$_2$O			
PBS			
DI H$_2$O			