



Laboratories at Adventist Healthcare Washington Adventist Hospital, Shady Grove Medical Center and Germantown Emergency Center

**Date: 8/24/2015**

# LABORATORY ALERT

**Subject: Lab Staff Required to Verify Courier Log Temp Check**

The Laboratory is informing you of the following task assignment:

<b>Effective date:</b>	<b>TODAY, Monday, August 24, 2015</b>
<b>System Monitor:</b>	Verify incubators in courier vehicles maintain temperature to support microbiology cultures.
<b>Temperature Range:</b>	30 – 37 C
<b>Responsibility:</b>	AHC Lab staff (primarily specimen processing staff, however, technical staff may need to provide backup): <ol style="list-style-type: none"><li>1. Ensure courier has recorded temperature for the current run.</li><li>2. Verify the temperature is within correct temperature range.</li><li>3. Sign with your tech code if the temperature is in the correct temperature range.</li><li>4. Report immediately to a Supervisor, Manager or Director if the temperature is outside the range BEFORE RELEASING microbiology cultures to the courier.</li></ol>
<b>Additional information:</b>	If the courier <b>does not have an incubator</b> , <b>DO NOT release microbiology plates/cultures</b> . Hold until next run, write a QV form and report to a Supervisor, manager or Director. While holding plates has an adverse impact on turnaround time, cultures will be protected.
<b>Contacts:</b>	Samson Khandagale, Manager Neil Maskare, Supervisor Rob SanLuis, Lab Director Ron Master, Director of Hospital Microbiology
<b>Lori Loffredo 8.24.2015</b>	