

Quest Diagnostics at Shady Grove Medical Center and Washington Adventist Hospital

MEETING

MINUTES

6.16.2016

PRESENT: SGMC: 6.16.2016 @ 0700-0740 STEPHANIE CODINA, MILKA GEBREGZIABEHAIR, YVONNE NGWA, DIPTI PATEL
WAH: 6.17.2016 @ 0645-07105 STEPHANIE CODINA, YESHIWAS BELEW, MARIA MORRIS, VANESSA ROBINSON

DISTRIBUTION: BLOOD BANK STAFF MEMBERS

MEETING COMMENCED:

Item	Discussion	Action	Follow-up
Minutes			
Everyday Excellence	We reviewed the 4 modules for "I am Service Driven." 1. The Right Action 2. Make it Right Every Day 3. Creating a Yes Mindset 4. Yes First Wording	Review the modules on MTS and sign off understanding.	None
BBREF	Is it necessary to order a BBREF when we are only sending specimen for crossmatch (not for workup)? Staff disagreed on the response, so we decided to see if Marie can build a separate test for reference crossmatch.	Stephanie to speak to Marie about this	Stephanie
Open Forum	WAH staff are having difficulty getting phlebotomy to collect retypes from L&D.	Stephanie to FU with phlebotomy staff	Stephanie
Meeting adjourned			
Next meeting the week of July 4, 2016			

Stephanie Codina
Recording Secretary