

TRAINING UPDATE

Lab Location: SGMC and WAH **Date Implemented:** 2.21.2017
Department: Client Services **Due Date:** 2.28.2017

DESCRIPTION OF PROCEDURE REVISION

Name of procedure:

Mobile Med Lab Orders

Description of change(s):

1. Format and wording of procedure were updated for clarity.
2. We DO NOT use the physician listed on the order form for Mobile Med patients. We enter the Mobile Med location to which results will be sent.
 - a. For the Germantown location ONLY, we enter one of the following providers:
 - i. 09954 at SGMC
 - ii. 011179 at WAH
 - b. For ALL Mobile Med locations besides Germantown, we enter one of the following providers:
 - i. 06383 at SGMC
 - ii. 06375 at WAH

Entering the physician in this field will prevent the results from going to the correct location.

Electronic Document Control System



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Title: Mobile Med Lab Orders

Owner: LESLIE BARRETT

Status: INWORKS

Effective Date: 22-Mar-2017

Next Review Date:

Non-Technical SOP

Title	Mobile Med Lab Orders	
Prepared by	Marie Sabonis	Date: 6/27/2014
Owner	Samson Khandagale	Date: 6/27/2014

Laboratory Approval		
Print Name and Title	Signature	Date
<i>Refer to the electronic signature page for approval and approval dates.</i>		
Local Issue Date:		Local Effective Date:

Review:		
Print Name	Signature	Date

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1. PURPOSE

This procedure describes the steps for placing lab orders for Mobile Med patients in the LIS after hospital registration has occurred. It also describes the process for providing lab results for these patients.

2. SCOPE

This procedure applies to laboratory orders placed for location Mobile Med. Mobile Med specimens are always assigned to one of two locations in Sunquest.
 A. Upcounty includes only the Germantown location, fax 301-540-0305
 B. Downcounty includes all locations EXCEPT Germantown, fax 302-493-8553

3. RESPONSIBILITY

Field Ops staff members must understand and adhere to this procedure for placing Mobile Med orders.

4. DEFINITIONS

FIN – Financial Information Number, also called billing or account number

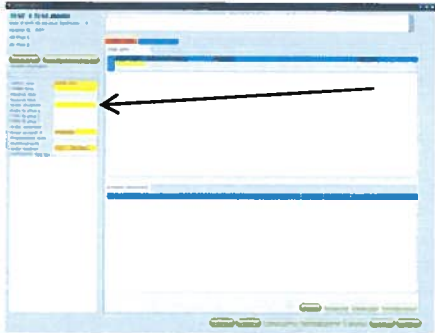
5. PROCEDURE

Step	Action
1	When processing orders for a Mobile Med patient, verify that the patient was registered in Cerner using a provider of “Mobile Med.”
2	Place the order into Sunquest per procedure “Order Entry.” Only approved tests can be ordered on Mobile Med patients. See appendix A.

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Step	Action
3	<p>At the “Order Physician” prompt, select one of the Mobile Med locations. Do not enter the provider in this box when the location is Mobile Med. This field will determine where the results are sent. Failure to enter the correct Mobile Med location will send patient results to the incorrect location.</p>  <p>A. For the Germantown location only, use one of the following: a. At SGMC, type O9954 b. At WAH, type O11179</p> <p>B. For all non-Germantown locations, use one of the following: a. At SGMC, type O6383 b. At WAH, type O6375</p>
4	<p>If Mobile Med staff calls to say they did not receive results on a patient, verify that the order was placed using the correct physician (Mobile Med location). Notify Kathy Luton of any issues that cannot be resolved.</p>
5	<p>Critical values for mobile med patients will be called to one of the following: A. Primary contact - Kathy Luton, RN, MSN, CRNP, Clinical Director, Mobile Medical Care, Inc. at 301-281-7073 (cell). B. Backup contact - Joan Fisher, RN, 301-943-7293</p>

6. RELATED DOCUMENTS

SOP: Order Entry

7. REFERENCES

N/A

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8. HISTORY

Version	Date	Reason for Revision	Revised By	Approved By
0	1/5/2015	Section 5: add physician numbers and scheduled fax times for WAH	M Sabonis	S Khandagale
1	2/20/2017	Header: add WAH Section 5: re-formatted for clarity	SCodina	NCacciabeve

9. ADDENDA AND APPENDICES
Approved Test List for Mobile Med

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Approved Test List for Mobile Med

On Site Tests

Albumin
Alk Phos
ALT(SGPT)
AST(SGOT)
Bili, Tot.
BUN
C Difficile
Calcium
Carbamazepine
CBC
CBC
Comprehensive Profile
CPK
Creatinine
Creatinine Clearance
Digoxin
Electrolyte Panel
ESR
Glucose
HCG, Qual. UR
HCG, Quant.
LDH
Lipid Panel
Lithium
Liver Panel
Phenytoin
K
Pregnancy Test, Qual
PT
PTT
Renal Panel
Sodium
Stool WBC
T. Protein
T4 Free
Triglyceride
TSH, 3rd Generation
URINALYSIS
Urine Protein, 24 Hr
Urine TP Random
Valproic Acid

Reference Lab Tests

ACA27.29
ACUTE HEPATITIS PANEL
AFB culture
Anti-Nuclear Ab [ANA/FANA]
ASSAY OF URINE/URIC ACID
CA 19-9
CATECHOLAMINES,FRACT.PLSM
CATECHOLAMINES,FRACT.URNE
CRYPTOSPORIDIUM
CULTURE, BLOOD
Culture, Fungus
Culture, Misc
CULTURE, RESPIRATORY
CULTURE, STOOL
CULTURE, THROAT
Culture, Urine
Cyclospora
ESTRADIOL
ESTROGEN, TOTAL
Ferritin
FOLIC ACID
FSH
GIARDIA AG-EIA
H.Pylori Antigen Stool
Hep A AB with reflex to IGM
HEP B Surface AB
HEPATITIS B SURFACE AG
HEPATITIS C ANTIBODY
HEPATITS B CORE IGG, M AB
Hgb A1C
Iron & TIBC
LUTEINIZING HORMONE
LYME DISEASE, PROGRESSIVE
METANEPHRINES
MICROALBUMIN QUANTITATIVE
Ova & Parasites
PAP (Prostatic Acid Phos)
PROLACTIN
PSA
RPR
T3 Uptake
T3, Total
T4, TOTAL
T7
TESTOSTERONE,TOTAL
TRANSFERRIN
Vitamin B12

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