

TRAINING UPDATE

Lab Location: GEC, SGMC & WAH
Department: Core Lab

Date Distributed: 4/18/2018
Due Date: 5/18/2018

Description:

COM.30600

Appropriate maintenance and function checks are performed and records maintained for all instruments (e.g. analyzers) and equipment (e.g. centrifuges) following a defined schedule, at least as frequent as specified by the manufacturer.

COM.30675

Instrument and equipment maintenance, function check, performance verification, and service and repair records (or copies) are promptly available to, and usable by, the technical staff operating the equipment.

COM.30750

Temperatures are checked and recorded each day of use for all temperature-dependent equipment and environments using a calibrated thermometer.

The CAP inspectors observed some documentation errors and omissions, citing the above checklist items as deficiencies. This training update is intended to reinforce your knowledge of the appropriate way to document equipment maintenance and temperatures.

Document your compliance with this training update by taking the quiz that follows.

You must score 100% on the quiz.

If you have any questions see your supervisor.