

TRAINING UPDATE

Lab Location: GEC
Department: Core Lab

Date Distributed: 11/14/2018
Due Date: 12/1/2018
Implementation: 12/1/2018

DESCRIPTION OF REVISION

Name of procedure:
Cyto-Tek Centrifuge Maintenance Log AG.F194.3
Description of change(s):
<ul style="list-style-type: none">• Changed quarterly task to 'as needed'• Added instruction for documentation when no patient testing was performed
<p>This revised FORM will be implemented on December 1, 2018</p>

Document your compliance with this training update by taking the quiz in the MTS system.

Cyto-Tek Centrifuge Maintenance Log

Make / Model #: _____ Serial number: _____

Month: _____ Year: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Perform with patient testing																																
Tech:																																
As needed Quarterly	Date: _____ Tech: _____																															

Instructions:

Perform with Patient Testing

1. Wipe the external surfaces with a clean cloth moistened with neutral detergent, pat dry.
2. Wipe the rotor bowl with a disinfecting solution, then wipe with a clean cloth moistened with neutral detergent.
3. Disconnect the drain hose at the rear of the instrument, and place a drain pan under the drain port of the instrument. Thoroughly rinse the rotor bowl with clear water. Completely dry the rotor bowl with clean, lint-free cloths.

Note: place an X if no patient testing occurred on a given day

As Needed Quarterly

1. Soak the rotor in 5% bleach solution, then soak in a neutral detergent solution. Rinse with clear water, then thoroughly dry.

Weekly review:	Weekly review:	Weekly review:
Weekly review:	Weekly review:	Monthly review: