

TRAINING UPDATE

Lab Location: SGMC and WAH **Date Implemented:** 2.27.2019
Department: Field Operations **Due Date:** 3.15.2019

DESCRIPTION OF PROCEDURE REVISION

Name of procedure:

Stat Notification Log

Description of change(s):

In an effort to ensure phlebotomy collects all STAT/ASAP test orders on time,

1. STAT/ASAP labels print in processing.
2. Processing staff will be expected to notify the phlebotomist via vocera when a STAT/ASAP label prints.
 - a. We have provided a timer to each location to help remind processors to look at the printer.
 - b. The timer will be set to go off after 15 minutes. The person responding to the timer will press the button twice to stop and restart the timer for another 15 minute interval.
3. Processing staff members will document the call on the "Stat Notification Log."
 - a. Place one aliquot (footer) label for the patient on the form. It is not necessary to document each accession as long as the patient id documented.
 - b. Write the name of the person notified and the time notified.
 - c. Place your tech code in the "Notified By" box.

We will track missed stat orders and verify that the phlebotomist was notified.



Shady Grove Medical Center
Washington Adventist Hospital

Stat Notification Log

Patient Aliquot Label	Person Notified	Time Notified	Notified By