TRAINING UPDATE

Lab Location:	SGMC & WAH	**Date Distributed:**	3/7/2019
Department:	Core	**Due Date:**	3/31/2019
		Implementation:	**4/1/2019**

DESCRIPTION OF REVISION

Name of procedure:
Iris Maintenance Logs   AG.F46.4
Description of change(s):
Removed Body Fluid QC and background checks from page 1 (testing now done on Sysmex). Updated logo on both pages. This revised FORM will be implemented on April 1, 2019

Document your compliance with this training update by taking the quiz in the MTS system.

iQ® Series Maintenance Log

☐ Germantown Emergency Center
☐ Shady Grove Medical Center
☐ Washington Adventist Hospital

Month _____ **Year** _____

Day of the Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
EACH SHIFT																															
** Run Urine Controls– day tech																															
** Run Urine Controls – eve tech																															
** Run Urine Controls – night tech																															
DAILY																															
Clean Instrument Surfaces																															
Clean the Sampler																															
Clean Load/Unload Station (optional)																															
Check Lamina Supply																															
MONTHLY																															
Perform Instrument Calibration																															
Perform Backup																															
AS NEEDED																															
Clean Rinse/Waste Bath																															
Replace Lamina Container																															
Clean Sample Tube Detector																															
Clean Barcode Reader Window																															
Inspect and Clean Racks																															
Clean Optical Sensors																															
Replace Lamina Filter																															
Clean Sample Filter																															

Weekly review:	Weekly review:	Weekly review:
Weekly review:	Weekly review:	Monthly review:

** Always run positive QC prior to the negative control to verify carry over has not occurred.

AX-4280 Maintenance Log

Month _____ **Year** _____

DAILY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Empty the Waste Box																															
Empty Liquid Waste																															
Check Strip Supply																															
Check Wash Supply																															
Run Controls																															
Tech																															

WEEKLY				
Date				
Clean SG Cell				
Clean the Test Strip Feeder				
Clean the Test Strip Tray				
Calibration Verification				
Perform SG Calibration				
Tech				

MONTHLY	
Date	
Clean Waste Filters	
Clean Washing Bath	
Tech	

QUARTERLY	
Date	
Clean/Replace Wash Filters	
Tech	

AS NEEDED	
Date	
Clean Trap Bottle	
Tech	

Weekly review:	Weekly review:	Weekly review:
Weekly review:	Weekly review:	Monthly review: