

TRAINING UPDATE

Lab Location: SGMC and WOMC **Date Implemented:** 2.14.20
Department: Blood Bank **Due Date:** 2.29.20

DESCRIPTION OF PROCEDURE REVISION

Name of procedure:
Transfuse Orders
Description of change(s):
Added section "Cancellation Orders." If we receive a printout to cancel a transfuse order, we will remove the allocation from the patient and return the units to general inventory. This includes red cells that have been crossmatched.

SGAH.BB879 Transfuse Orders

Copy of version 3.0 (in review)

Effective Date 2/29/2020

Uncontrolled Copy printed on 2/13/2020 11:03 AM

Printed By Stephanie Codina
Organization Adventist HealthCare

Approval and Periodic Review Signatures

Type	Description	Date	Version	Performed By	Notes
Approval	QA approval	2/12/2020	3.0	Leslie Barrett	
Periodic review	Medical Director	10/12/2019	2.0	Nicolas Caccibave	
Periodic review	BB	10/4/2019	2.0	Stephanie Codina	Need to add cancellation orders to this procedure.
Approval	Lab Director	10/2/2017	2.0	Nicolas Caccibave	Recorded when document uploaded to Medialab
Periodic review	Designated Reviewer	10/2/2017	2.0	Nicolas Caccibave	Recorded when document uploaded to Medialab

Approvals and periodic reviews that occurred before this document was added to the Medialab Document Control system may not be listed.

Version History

Version	Status	Type	Date Added	Date Effective	Date Retired
2.0	Approved and Current	First version in Document Control	7/9/2019	10/16/2017	Indefinite

Uncontrolled Copy Effective

Adventist HealthCare
 Site: Shady Grove Medical Center, White Oak Medical Center

Title: Transfuse Orders

Non-Technical SOP

Title	Transfuse Orders	
Prepared by	Stephanie Codina	Date: 06.20.2014
Owner	Stephanie Codina	Date: 06.20.2014

Laboratory Approval		
Print Name and Title	Signature	Date
<i>Refer to the electronic signature page for approval and approval dates.</i>		
Local Issue Date:	Local Effective Date:	

TABLE OF CONTENTS

1. PURPOSE.....1

2. SCOPE.....1

3. RESPONSIBILITY1

4. DEFINITIONS1

5. PROCEDURE.....2

6. RELATED DOCUMENTS3

7. REFERENCES3

8. REVISION HISTORY4

9. ADDENDA AND APPENDICES.....4

Retired or Not in Effect
 Uncollected for Effective
 Copy

1. **PURPOSE**
 This procedure outlines the steps that will be taken when processing orders to transfuse blood products.
2. **SCOPE**
 This procedure applies to any transfuse order that is received in the blood bank.
3. **RESPONSIBILITY**
 All blood bank staff members must understand and adhere to this procedure for processing transfusion orders.
4. **DEFINITIONS**
 N/A

5. PROCEDURE

Step	Action
1	<p>The provider will place transfuse orders using the electronic medical record. Blood bank staff members will place transfuse orders in the Sunquest system in the following situations:</p> <ol style="list-style-type: none"> 1. During periods when the hospital computer system is down but Sunquest is operational. 2. When verbal orders are accepted from the operating room and in urgent situations per procedure. These orders will require electronic signature from the ordering physician. 3. When blood products are prepared per the cardiac surgery transfusion protocol.
2	<p>Blood bank staff members are responsible for answering the following prompts when the transfuse order is placed via the Sunquest system. Refer to appendix A for more information.</p> <ol style="list-style-type: none"> A. Physician's instructions B. Number of units requested C. Indications for transfusion D. Signs, Symptoms, Risk (only required when a red cell transfuse order is placed with the indicator "Hb >7 or <10 with symptoms or risk"). E. Hemoglobin S (Only required when HbS (sickle) negative red cells are requested) F. Irradiated (Only required when irradiated red cells or platelets are requested) G. CMV-negative (Only required when CMV-seronegative red cells or platelets are requested) H. HLA-matched (Only required when HLA-matched platelets are requested) I. Transfusion rate (normal, fast, or slow; hide if in CR)
3	<p>Transfuse order will print in blood bank for orders placed via Cerner. Once an order has been received, blood bank staff members will review the indications for transfusion and ALL ATTRIBUTE FIELDS FOR EACH TRANSFUSE ORDER. The tech who reviews the order will initial and date the order as confirmation that the review was performed.</p> <ol style="list-style-type: none"> A. If an attribute is requested, the provider will be required to enter an indication. Blood bank staff members will determine if the attribute is indicated per hospital policy and notify a pathologist if the indication is inappropriate or unlikely. B. If an attribute is NOT requested, the field will not display on the printout. This will electronically cross into the blood bank system as "Do not report." C. The first time an attribute is ordered, BB staff members will enter the requirement in the patient's blood bank administrative data (BAD) file per procedure. All subsequent transfusions will meet the transfusion specifications until we are notified by a provider in writing that the

Step	Action
	attribute is no longer needed or the recipient no longer requires the attribute per policy.
4	Select, prepare, allocate, and/or crossmatch blood products that meet the patient transfusion specifications. A. Allocate red cells to the T&S order and not the TRRC order. B. Enter the comment "ADTS" which translates to "Added to T&S" into the "BCOM" field of the TRRC order.
5	Place the products at the appropriate storage range until issue. Order refrigerated products by expiration date (shortest expiration in front).
6	Place the paper transfuse order with the allocated products for review at the time of issue.

Cancellation Orders

Step	Action
1	If a provider cancels a transfuse order, the transfuse order will print in the blood bank with cancel reason. <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> ORDER: TRANSFUSE RED CELLS LEUKO REDUCED. ORDER DATE/TIME: 01/09/18 03:30 EST ORDERING MD: WENHAI MD, PARS ORDER ENTERED BY: Contributor system, SINOUEST ORDER NUMBER: 1763397529 </div> Canceled reason Duplicate Order
2	Release the cancelled products back into the general inventory. Contact the patient care area to verify the cancellation, if indicated.
3	Attach a copy of the cancellation order to the original transfuse order for filing.

6. RELATED DOCUMENTS

- SOP: Order Entry, Entering Orders in the GUI System
- SOP: Blood Bank Telephone Product Orders
- SOP: Entering Special Transfusion Attributes into the LIS

7. REFERENCES

None

8. REVISION HISTORY

Version	Date	Reason for Revision	Revised By	Approved By
0	8.5.2015	Section 9: Added appendix B for neonatal appropriateness criteria; updated adult red cell criteria upper limit from hb 10 to hb 9; moved attributes from appendix A to appendix C	SCodina	NCacciabeve
1	9.15.17	Header: Added WAH Section 5: Added information about the paper transfuse order form	SCodina	NCacciabeve
2	2/11/20	Header: Changed WAH to WOMC Section 5: Added Cancellation orders section	SCodina	NCacciabeve

9.

ADDENDA AND APPENDICES

- Appendix A: Mnemonics Used When Resulting a Transfuse Order in the Lab System
- Appendix B: Mnemonics Used When Resulting a NEONATAL Transfuse Order in the Lab System
- Appendix C: Mnemonics Used When Resulting Special Attribute Requests in the Lab System

Uncontrolled copy
 Not for Release
 Not Yet Effective

Appendix A
Memorics Used When Resulting a Transfuse Order in the Lab System

1. Indications for a Transfuse Red Cell (TRRC) Order

Mnemonic	Translation
HB7	Hb <7
HB710	Hb >7 and <9 with symptoms or risk*
ACUHE	Active bleeding
PERIOP	Perioperative + anticipated bleeding
HBPA	Hb >9 in the absence of bleeding (must freetext reason)
CSPREO	Cardiac surgery pre-op protocol

This indication requires a sign, symptom, or risk to be entered in the "Signs,Symptoms,Risk" field.

2. Signs, Symptoms, and Risks

ONLY required when a TRRC order is placed and the indication for transfusion is "Hb>7 and <9 with symptoms or risk

Mnemonic	Translation
POSHYP	Postural hypotension
TACHY	Tachycardia
TIA	Transient ischemic attack
ALMS	Altered mental status
SOFS	Signs of shock
DYSPN	Dyspnea
SYNCO	Syncope
ANGI	Angina
IRMI	Risk due to myocardial ischemia / MI / CAD
ICRH	Risk due to hemoglobinopathy
IRVHD	Risk due to valvular heart disease
ICRRF	Risk due to respiratory failure
ICRCHD	Risk due to congenital heart disease
IRC	Risk due to CHF
ICRC	Risk due to COPD
ICRS	Risk due to sepsis
INCRSK	Risk due to cerebral ischemia / TIA / stroke

3. Indications for a Transfuse Platelet (TPP) Order

Memonic	Translation
PL15	Plt ct <15,000
PLL50	Plt ct <50,000 with active bleeding
PLL100	Plt ct <100,000 with invasive procedure
PLAB	Plt dysfunction with active bleeding
PLIP	Plt dysfunction with invasive procedure
ACUHE	Acute hemorrhage
PAO	Pathologist approval obtained

4. Indications for a Transfuse Plasma (TPLAS) Order

Memonic	Translation
ABCOAG	Active bleeding with coagulopathy
IPCOAG	Invasive procedure with coagulopathy
REPFV	Replacement of factor V
TTPUR	TTP
PEP	Plasma exchange procedure
ACUHE	Acute hemorrhage
PAO	Pathologist approval obtained

5. Indications for a Transfuse Cryoprecipitate (CRYO) Order

Note: 1 dose = 10 units of cryoprecipitate
 5 units = 1 bag of cryoprecipitate
 Cryoprecipitate should be ordered by factors of 10 (1 dose/2 bags, 20 = 2 doses/4 bags, 30 = 3 doses/6 bags)

Memonic	Translation
HPFIB	Hypofibrinogenemia
DYFIB	Dysfibrinogenemia
ACUHE	Acute hemorrhage

Appendix B

Mnemonics Used When Resulting a NEONATAL Transfuse Order in the Lab System

1. Indications for a Transfuse Red Cells Neonatal (TRCNEO) Order

Mnemonic	Translation
HCT20	Hct <20%
HCT30	Hct <30% with symptoms or risk
H30O2	Hct <35% and on >35% O2 hood
H35AP	Hct <35% and on CPAP
H35V	Hct <35% with ventilation (mean pressure >6.8mm of H ₂ O)
H45HD	Hct <45% with congenital cyanotic heart disease

2. Signs, Symptoms, and Risks

ONLY required when a TRCNEO order is placed and the indication for transfusion is "Hct <30% with symptoms of risk."

Mnemonic	Translation
TACHRR	Tachycardia (HR >180 beats/min for 24 hours)
TACRR	Tachypnea (RR >80 beats/min for 24 hours)
APNEA	Apnea (>6 episodes in 12 hours)
BRADY	Bradycardia (2 occasions in 24 hours requiring ventilation and medication)
LWTG	Low weight gain (<10 g/day over 4 days)
L3O2	<35% O ₂ hood
NASC	On nasal cannula
BBCPAP	On CPAP

3. Indications for a Transfuse Platelet Neonatal (TPLTNEO) Order

Mnemonic	Translation
PL30	Plt ct <30,000
PLL50	Plt ct <50,000 with active bleeding
PLL100	Plt ct <100,000 with invasive procedure
PLAB	Plt dysfunction with active bleeding
PLIP	Plt dysfunction with invasive procedure
PLRB	Plt ct <50,000 and at risk of bleeding

4. Indications for a Transfuse Plasma Neonatal (TPLANE) Order

Mnemonic	Translation
ABCOAG	Active bleeding with coagulopathy
IPCOAG	Invasive procedure with coagulopathy
REPFV	Replacement of factor V

5. Indications for a Transfuse Whole Blood Neonatal (TWBNEO) Order

Mnemonic	Translation
NEXWB	Neonatal exchange transfusion

Appendix C
Memorics Used When Resulting Special Attribute Requests in the Lab System

1. Indications for CMV-Seronegative Red Cell and Platelet Products

Mnemonic	Translation
IUTRAN	Intrauterine transfusion
HPCT	Hematopoietic progenitor cell transplant
SOTRP	Solid organ transplant (CMV- organ)
HIVPOS	HIV-positive
PAO	Pathologist approval obtained
BPREG	Pregnancy

2. Indications for Irradiated Red Cell and Platelet Products

Mnemonic	Translation
MALYM	Malignant lymphoma
PAT	Purine analogue treatment
GVHD	GVHD
APAN	Aplastic anemia
PANCY	Pancytopenia
ALLCT	ALL with stem cell transplant
AMLCT	AML with stem cell transplant
CID	Congenital immune deficiency
IUTRAN	Intrauterine transfusion

3. Indications for Hemoglobin S Negative Red Cell Products

Mnemonic	Translation
SCD	Sickle cell disease (not trait)

4. Indications for HLA-Matched Platelet Products

Mnemonic	Translation
BPLT	Platelet refractoriness