

TRAINING UPDATE

Lab Location: SGMC
Department: Core Lab

Date Distributed: 7/20/2021
Due Date: 8/20/2021

DESCRIPTION OF PROCEDURE REVISION

| | |
|---|------------------------------------|
| Name of procedure: | |
| Calcium (CA-2) by Atellica CH Analyzer SGMC.C3006 v2 | |
| Description of change(s): | |
| <p><i>Note: DI will flag the result with comment to repeat on other instrument. Because DI rules apply across the lab system, the lower limit for CRR/AMR has been adjusted to match Vista and EXL assays</i></p> | |
| Section | Reason |
| 10.6 | Add repeat testing for below CRR |
| 10.4, 14.1 | Change lower value from 1.0 to 5.0 |
| <p>This revised SOP will be implemented on August 3, 2021</p> | |

Document your compliance with this training update by taking the quiz in the MTS system.

Technical SOP

| | | |
|--------------------|---|-----------------|
| Title | Calcium (CA-2) by Atellica CH Analyzer | |
| Prepared by | Ashkan Chini | Date: 4/21/2021 |
| Owner | Robert SanLuis | Date: 4/21/2021 |

| Laboratory Approval | Local Effective Date: | |
|--|------------------------------|------|
| Print Name and Title | Signature | Date |
| <i>Refer to the electronic signature page for approval and approval dates.</i> | | |

TABLE OF CONTENTS

| | | |
|-----|--|----|
| 1. | Test Information..... | 2 |
| 2. | Analytical Principle | 2 |
| 3. | Specimen Requirements..... | 2 |
| 4. | Reagents | 3 |
| 5. | Calibrators/Standards | 4 |
| 6. | Quality Control | 5 |
| 7. | Equipment And Supplies | 7 |
| 8. | Procedure | 7 |
| 9. | Calculations..... | 8 |
| 10. | Reporting Results And Repeat Criteria..... | 8 |
| 11. | Expected Values..... | 9 |
| 12. | Clinical Significance..... | 10 |
| 13. | Procedure Notes | 10 |
| 14. | Limitations Of Method | 10 |
| 15. | Safety | 11 |
| 16. | Related Documents | 11 |
| 17. | References..... | 11 |
| 18. | Revision History | 11 |
| 19. | Addenda | 11 |

1. TEST INFORMATION

| Assay | Method/Instrument | Test Code |
|---------|----------------------|-----------|
| Calcium | Atellica CH Analyzer | CA |

| Synonyms/Abbreviations |
|------------------------|
| CA |

| Department |
|------------|
| Chemistry |

2. ANALYTICAL PRINCIPLE

Calcium ions form a colored complex with Arsenazo III, which is measured at 658/694 nm. The amount of calcium present in the sample is directly proportional to the intensity of the colored complex formed.

3. SPECIMEN REQUIREMENTS

3.1 Patient Preparation

| Component | Special Notations |
|-----------------------------------|--|
| Fasting/Special Diets | N/A |
| Specimen Collection and/or Timing | Normal procedures for collecting and storing serum and plasma may be used for samples to be analyzed by this method. |
| Special Collection Procedures | N/A |
| Other | N/A |

3.2 Specimen Type & Handling

| Criteria | |
|--------------------------------------|--|
| Type -Preferred -Other Acceptable | Plasma (Lithium Heparin) Serum |
| Collection Container | Plasma: Mint green top tube (PST) Serum: Red top tube, Serum separator tube (SST) |
| Volume - Optimum - Minimum | 1.0 mL 0.5 mL |
| Transport Container and Temperature | Collection container or plastic vial at room temperature |

| Criteria | |
|---|---|
| Stability & Storage Requirements | Room Temperature: 8 hours |
| | Refrigerated: 2 days |
| | Frozen: 6 months |
| Timing Considerations | N/A |
| Unacceptable Specimens & Actions to Take | Specimens that are unlabeled, improperly labeled, or those that do not meet the stated criteria are unacceptable. Request a recollection and credit the test with the appropriate LIS English text code for “test not performed” message. Examples: Quantity not sufficient-QNS; Wrong collection-UNAC. Document the request for recollection in the LIS. |
| Compromising Physical Characteristics | Gross hemolysis. Reject sample and request a recollection. Credit the test with the appropriate LIS English text code explanation of HMT (Specimen markedly hemolyzed) |
| Other Considerations | Allow Red Top or SST to clot completely prior to centrifugation. Before placing on system, ensure samples are free of: <ul style="list-style-type: none"> • Bubbles or foam • Fibrin or other particulate matter |

NOTE: Labeling requirements for all reagents, calibrators and controls include: (1) Open date, (2) Substance name, (3) Lot number, (4) Date of preparation, (5) Expiration date, (6) Initials of tech, and (7) Any special storage instructions. Check all for visible signs of degradation. When placed onboard the analyzer, the instrument captures the date / time loaded and calculates and tracks the opened expiration.

4. REAGENTS

The package insert for a new lot of kits must be reviewed for any changes before the kit is used. A current Package Insert is included as a Related Document.

4.1 Reagent Summary

| Reagents | Supplier & Catalog Number |
|------------------|---|
| Calcium-2 (CA-2) | Siemens, Atellica CH, Cat. No. 11097644 |

4.2 Reagent Preparation and Storage

| Reagent | Calcium-2 (CA-2) |
|--------------------|-------------------------------------|
| Storage | Store at 15-25°C |
| Stability | Onboard per well: 63 days |
| Preparation | Reagent is liquid and ready to use. |

5. CALIBRATORS/STANDARDS

5.1 Calibrators/Standards Used

| Calibrator | Supplier and Catalog Number |
|---------------------------------|--|
| Chemistry Calibrator (CHEM CAL) | Siemens Atellica CH, Cat. No. 11099411 |

5.2 Calibrator Preparation and Storage

| | |
|--------------------------|--|
| Calibrator | Chemistry Calibrator (CHEM CAL) |
| Preparation | <ol style="list-style-type: none"> 1. Shake to break up lyophilized cake. 2. Open each vial carefully. 3. Using a calibrated pipette, add exactly 3.0 mL of reagent grade water into the vial. Replace the stopper. 4. Manually mix by inverting 10 times every 10 minutes for a period of 30 minutes, or until reconstitution is complete. 5. Prior to use, mix by inversion at least 5 times to ensure homogeneity. 6. Refrigerate any unused material. Prior to reuse, mix contents thoroughly. |
| Storage/Stability | <ul style="list-style-type: none"> • Protect from heat and light sources. • Store at 2-8°C • Unopened: stable until expiration date stamped on the box. • Reconstituted: remains stable for 48 hours |

5.3 Calibration Parameter

| Criteria | Special Notations |
|------------------------------------|--|
| Reference Material | Chemistry Calibrator (CHEM CAL) |
| Assay Range | See Package Insert for specific assay ranges. |
| Suggested Calibration Level | See Reagent Package Insert for lot specific assigned values in mg/dL |
| Frequency | <ul style="list-style-type: none"> • When changing lot numbers of primary reagent packs. • At the end of the lot calibration interval (180 days), for a specified lot of calibrated reagent on the system. • At the end of pack calibration interval (63 days), for calibrated reagent packs on the system. • When indicated by quality control results. • After major maintenance or service. <p>At the end of the onboard stability interval, replace the reagent pack on the system with a new reagent pack. Recalibration is not required, unless the lot calibration interval is exceeded.</p> |
| Calibration Scheme | See Package Insert for specific calibration scheme. |

| | |
|------------------|--|
| Procedure | Refer to the Atellica Solution Operating, QC, Calibration and Maintenance procedure for specific instructions. |
|------------------|--|

5.4 Tolerance Limits

| IF..... | THEN..... |
|--|---|
| If result fall within assay-specific specification, and QC values are within acceptable limits, | proceed with analysis |
| If result falls outside assay-specific specification, or QC values are out of Acceptable limits, | troubleshoot the assay and/or instrument and repeat calibration |

6. QUALITY CONTROL

6.1 Controls Used

| Controls | Supplier and Catalog Number |
|--|---|
| InteliQ Assayed Multiquel Control Levels 1 & 3 | Bio-Rad Laboratories Cat. No. 12008256, 12008258 |

6.2 Control Preparation and Storage

| | |
|--------------------------|--|
| Control | InteliQ Assayed Multiquel Control Levels 1 & 3 |
| Preparation | Allow to stand at room temperature (18-25C) until completely thawed but not more than one (1) hour. Once thawed, gently invert several times to ensure homogeneity. |
| Storage/Stability | Frozen: until the expiration date if unopened at -20 to -70C Thawed and Unopened: 30 days at 2-8C for calcium Thawed and Opened: 14 days at 2-8C for calcium Note: stability varies by assay |

6.3 Frequency

Analyze all levels of QC material after every calibration and each day of testing (notated on the QC frequency sheets posted on the instruments).

Refer to the Atellica QC Schedule and the Siemens Atellica Quick Reference Guide.

6.4 Tolerance Limits and Criteria for Acceptable QC

| Step | Action |
|-------------|--|
| 1 | Acceptable ranges for QC are programmed into the instrument’s Quality Control software system and Unity Real Time, and may be posted near the instrument for use during computer downtime. |

| Step | Action |
|------|--|
| 2 | <p>Run Rejection Criteria</p> <ul style="list-style-type: none"> Anytime the established parameters are exceeded (if one QC result exceeds 2 SD), the run is considered out of control (failed) and patient results must not be reported. The technologist must follow the procedure in the Laboratory QC Program to resolve the problem. |
| 3 | <p>Corrective Action:</p> <ul style="list-style-type: none"> All rejected runs must be effectively addressed through corrective action. Steps taken in response to QC failures must be documented. Patient samples in failed analytical runs must be <u>reanalyzed according to the Laboratory QC Program</u>. Supervisors may override rejection of partial or complete runs only with detailed documentation and criteria for overrides that are approved by the Medical Director. Consult corrective action guidelines in Laboratory QC Program. Follow corrective action guidelines in the Laboratory QC Program. Corrective action documentation must follow the Laboratory Quality Control Program. |
| 4 | <p>Review of QC</p> <ul style="list-style-type: none"> QC must be reviewed weekly by the Group Lead or designee and monthly by the Supervisor/Manager or designee. If the SD and/or CV are greater than established ranges, investigate the cause for the imprecision and document implementation of corrective actions. |

6.5 Documentation

- QC tolerance limits are programmed into the instrument and Unity Real Time; it calculates cumulative mean, SD and CV and stores all information for easy retrieval.
- Quality control records are reviewed daily at the bench, weekly by the Group Lead or designee, and monthly by the Supervisor/Manager or designee.
- Refer to complete policies and procedures for QC documentation and for record retention requirements in the Laboratory QC Program.

6.6 Quality Assurance Program

- Each new lot number of reagent or new shipment of the same lot of reagent must be tested with external control materials and previously analyzed samples. Performance of the new lot must be equivalent to the previous lot; utilize published TEA for acceptability criteria.
- Training must be successfully completed and documented prior to performing this test. This procedure must be incorporated into the departmental competency assessment program.

- The laboratory participates in CAP proficiency testing. All proficiency testing materials must be treated in the same manner as patient samples.
- Monthly QC must be presented to the Medical Director or designee for review and signature.
- Monthly QC mean and SD are sent to Bio-Rad Laboratories for peer group comparison.
- Consult the Laboratory QC Program for complete details.

7. EQUIPMENT and SUPPLIES

7.1 Assay Platform

Siemens Atellica CH Analyzer

7.2 Equipment

- Refrigerator capable of sustaining 2–8°C.
- Freezer capable of sustaining range not to exceed -20 to -70°C.
- Centrifuge

7.3 Supplies

- System Fluids
- Assorted calibrated pipettes (MLA or equivalent) and disposable tips

8. PROCEDURE

Atellica CH Calcium-2 (CA-2) is required to perform this test.

Calcium is performed on the Atellica CH Analyzer after the method is calibrated and Quality Controls are acceptable.

NOTE: For all procedures involving specimens, buttoned lab coats, gloves, and face protection are required minimum personal protective equipment. Report all accidents to your supervisor.

| 8.1 | Instrument Set-up Protocol |
|------------|--|
| 1. | Perform any required instrument maintenance. |
| 2. | Ensure that the instrument has sufficient primary and ancillary reagents. |
| 3. | Check status of cuvettes and tips. Check waste levels. Fill or empty as appropriate. |
| 4. | Check calibration status and re-calibrate as needed. |
| 8.2 | Specimen Testing |
| 1. | Centrifuge the specimens. |

| 8.2 | Specimen Testing |
|-----|--|
| 2. | Load the sample in the Atellica rack and place the rack into the Sample Handler to initiate testing. **NOTE: If not equipped with an in-line decapper unit, samples must be de-capped prior to loading on the Atellica system |
| 3. | Refer to the general operating procedure for detailed steps. |
| 4. | Follow protocol in section 10.6 “Repeat Criteria and Resulting” for samples with results above the analytical measurement range (AMR). Investigate any flagged results and repeat as necessary. |
| 5. | Append the appropriate English text code qualifier messages to any samples requiring a comment regarding sample quality and/or any other pertinent factors. |

NOTE: In the event that the test system becomes inoperable, notify supervision or designee for further direction. Patient specimens must be stored in a manner that maintains the integrity of the specimen.

9. CALCULATIONS

The instrument automatically calculates the concentration of Calcium in mg/dL.

10. REPORTING RESULTS AND REPEAT CRITERIA

10.1 Interpretation of Data

None required

10.2 Rounding

No rounding is necessary. Instrument reports results up to one decimal point.

10.3 Units of Measure

mg/dL

10.4 Clinically Reportable Range (CRR)

5.0 – 32.0 mg/dL

10.5 Review Patient Data

Each result is reviewed for error messages. Resolve any problems noted before issuing patient reports.

10.6 Repeat Criteria and Resulting

All repeats must replicate the original result within the total allowable error (TEa) of the assay. Refer to TEa listing for specific information.

Values that fall within the AMR or CRR may be reported without repeat. Values that fall below or exceed the ranges must be repeated.

| IF the result is ... | THEN... |
|----------------------|--|
| < 5.0 mg/dL | Result will be flagged in DI as <i>Repeat on a different Instrument</i> . Assure there is sufficient sample devoid of bubbles, cellular debris, and/or fibrin clots. Repeat on the other instrument. If same result obtained, verify sample is not contaminated with EDTA or diluted with IV fluid. Report as: < 5.0 mg/dL |
| ≥ 16.0 mg/dL | On Board Automated Dilution: Results ≥ 16.0 mg/dL will automatically have repeat testing performed into the instrument using dilution factor of 2. No multiplication is necessary. |
| > 32.0 mg/dL | If the recommended dilution does not give results within the clinically reportable range, report as: "> 32.0 mg/dL -REP" Bring to the attention of Tech in Charge (TIC) or Group Lead to check for integrity issues prior to release of results. |

| Message | Code |
|-----------------------------|----------------------------|
| Verified by repeat analysis | Append -REP to the result. |

11. EXPECTED VALUES

11.1 Reference Ranges

| Age | Female | Male |
|------------------------------|------------------|------------------|
| Adult (>19 years): | 8.4 – 10.6 mg/dL | 8.4 – 10.6 mg/dL |
| Pediatric: | | |
| 16 –19 years | 9.0 - 10.7 | 9.0 - 10.7 |
| 14 –15 years | 9.3 - 10.7 | 9.3 - 10.7 |
| 12 –13 years | 9.0 - 10.6 | 9.0 - 10.6 |
| 10 –11 years | 9.0 - 10.1 | 9.0 - 10.1 |
| 7 – 9 years | 9.0 - 10.1 | 9.0 - 10.1 |
| 4 – 6 years | 9.0 - 10.1 | 9.0 - 10.1 |
| 1 – 3 years | 8.9 - 9.9 | 8.9 - 9.9 |
| 6 – 11 months | 8.1 - 11.0 | 8.0 - 10.9 |
| 91– 180 days | 8.0 - 11.4 | 8.5 - 11.3 |
| 31– 90 days | 8.2 - 11.0 | 8.7 - 11.2 |
| 8 – 30 days | 8.6 - 11.8 | 8.8 - 11.6 |
| 0 – 7 days | 7.8 - 11.2 | 7.6 - 11.3 |

11.2 Critical Values

All ages, male and female

Low < 6.0 mg/dL
High > 13.0 mg/dL

11.3 Standard Required Messages

None established

12. CLINICAL SIGNIFICANCE

Calcium measurements are used in the diagnosis and treatment of parathyroid disease, a variety of bone diseases, chronic renal diseases and tetany (intermittent muscular contractions or spasms).

13. PROCEDURE NOTES

- **FDA Status:** FDA Approved/cleared
- **Validated Test Modifications:** None

The instrument reporting system contains error messages to warn the operator of specific malfunctions. Any report slip containing such error messages should be held for follow-up.

14. LIMITATIONS OF METHOD

14.1 Analytical Measurement Range (AMR)

5.0 – 16.0 mg/dL

Note: lower value adjusted to standardize across lab system

14.2 Precision

| Material | Mean mg/dL | Standard Deviation (%CV) | |
|----------|------------|--------------------------|------------|
| | | Repeatability | Within-Lab |
| Plasma | 6.1 | 0.07 | 0.10 |
| Serum 1 | 10.2 | 0.07 | 0.08 |
| Serum 2 | 14.1 | 0.09 | 0.10 |

14.3 Interfering Substances

HIL Interference:

Interfering substances at the levels indicated in the table below were tested in accordance with CLSI Document EP07-A2.

| Substance tested | Substance Concentration | mg/dL | Bias % |
|--------------------------|-------------------------|-------|--------|
| Hemoglobin (hemolysate) | 1000 mg/dL | 5.8 | 3.4 |
| Bilirubin (unconjugated) | 50 mg/dL | 5.9 | -1.7 |

| Substance tested | Substance Concentration | mg/dL | Bias % |
|------------------------|-------------------------|-------|--------|
| Bilirubin (conjugated) | 50 mg/dL | 5.9 | 1.7 |
| Lipemia Intralipid® | 1000 mg/dL | 5.9 | 6.8 |

14.4 Clinical Sensitivity/Specificity/Predictive Values

Not available

15. SAFETY

Refer to your local and corporate safety manuals and Safety Data Sheet (SDS) for detailed information on safety practices and procedures and a complete description of hazards.

16. RELATED DOCUMENTS

1. Atellica Solution Operating, QC, Calibration and Maintenance procedure
2. Laboratory Quality Control Program
3. Atellica Solution QC Schedule
4. Laboratory Safety Manual
5. Safety Data Sheets (SDS)
6. Atellica Solution Limits Chart
7. Retention of Records and Materials (Lab Policy)
8. Atellica Solution System Error Messages Chart
9. Centrifuge Use, Maintenance and Function Checks (Lab policy)
10. Specimen Acceptability Requirements (Lab policy)
11. Repeat Testing Requirement (Lab policy)
12. Current Allowable Total Error Specifications at http://questnet1.qdx.com/Business_Groups/Medical/qc/docs/qc_bpt_tea.xls
13. Current package insert of Calcium-2 Reagent

17. REFERENCES

1. Ghoshal, Amit K. and Soldin, Steven J., Evaluation of the Dade Behring Dimension® RxL: Integrated chemistry system-pediatric reference ranges. Clinica Chimica Acta 2003; 331:144.
2. Package Insert, Calcium-2 Reagent, Siemens Healthcare Diagnostics Inc., 03/2019.
3. Package Insert, Chemistry Calibrator (CHEM CAL), Siemens Healthcare Diagnostics Inc., 04/2020.
4. Package Insert, InteliQ Assayed Multiqual Controls, Bio-Rad Laboratories, 07/2020

18. REVISION HISTORY

| Version | Date | Section | Reason | Reviser | Approval |
|---------|---------|------------|------------------------------------|-----------|-----------|
| 1 | 6/29/21 | 10.6 | Add repeat testing for below CRR | L Barrett | R SanLuis |
| 1 | 6/29 | 10.4, 14.1 | Change lower value from 1.0 to 5.0 | L Barrett | R SanLuis |

19. ADDENDA

None