

Quest Diagnostics at
Fort Washington Medical Center

LABORATORY MEETING

MINUTES

Nov 16, 2021 AT 0700 AND 1500

DISTRIBUTION: LABORATORY STAFF MEMBERS

MEETING COMMENCED: 862-294-2601, PASSCODE 503 010 544

Item	Discussion	Action	Follow-up
Patient Labels for Blood Bags	<p>All patient labels for blood product transfusion should be placed on the back of the bag. Nothing should be placed on the blood product label.</p> <p>We received some feedback from ICU stating they are receiving blood products with patient labels adhered to the blood product label.</p>	Informational	All staff
RhIG	<p>RhIG is handled by the pharmacy as of October 1, 2021. Orders for RhIG are placed in Cerner as medication orders. There is no special consent for RhIG.</p>	Informational	All staff
BB Training Docs	<p>Arlene has the blood bank training documents for all remaining staff members. Please begin reading the procedures and answering the questions.</p>	Informational	All staff
Cancelling Specimens	<p>Specimens that are received in the lab computer system cannot be edited or cancelled on the Cerner side. We must cancel the specimens on our side.</p> <p>Examples: HIV and Hep drawn in ED and received in the lab prior to patient consent. If patient declines, we have to cancel.</p> <p>Serial troponin orders where the first specimen is received. We will have to cancel the 2nd and 3rd collections if they are not wanted.</p>	Informational	All staff
Exposures	<p>Exposure orders are on the intranet. The charge RN for the unit to which the patient is assigned is responsible for obtaining consent from the source patient and employee.</p> <p>When the samples arrive in the lab, we DO NOT place orders on the MRN. We create a new patient and type "EXP-" to create a new, exposure MRN.</p> <p>Source patient name = source patient name Employee name = initials + employee ID</p>	Informational	All Staff
Dress Code	<p>Reminder for patient-facing staff.</p> <ul style="list-style-type: none"> • Acrylic or gel is prohibited on fingernails (infection control hazard) • Fingernails must be no longer than 4mm past the end of the finger • Hair must be pulled back if longer than shoulder-length 	Informational	All Staff

Item	Discussion	Action	Follow-up
	<ul style="list-style-type: none"> Jewelry must be limited (only a wedding ring, no bracelets, 1 necklace <20 inches, only stud earrings). 		
Schedule	<p>We will be implementing an on call rotation for all staff. This is to ensure we have immediate coverage if needed due to callouts, workload, or issues such as computer downtime.</p> <p>Staff are not allowed to leave the lab until their replacement is on site and workload is covered.</p> <p>Staff will be moved to an every-other weekend rotation. Quest/AHC staff will rotate to other sites as needed for staffing.</p>	Informational	All Staff
Blood Cultures	Reminder that the Steripath barcode gets scanned into the LIS when receiving blood cultures. See Stephanie if you are not sure how to do this.	Informational	All Staff
Sources for reflex urine cultures	Reminder to technical staff that the urine source has to be entered into the culture when reflexed or results will not be returned to the chart.	Informational	All staff
Metrics	We reviewed the metrics that will be measured and how to read the communication graphs.	All staff must be able to interpret metrics.	All Staff
Due Dates	Please ensure all MTS assignments are being completed. Deadline is the end of December.	Informational	All Staff
Steve's High Five	<ol style="list-style-type: none"> Quest will be offering a one-time pandemic response payment at the beginning of December. This money is intended to offset the costs associated with COVID. Fulltime staff hired before October 1, 2021 will receive \$500. Parttime staff will receive \$250. PTO payout. Quest will rollover the first 15% of unused PTO and payout the remaining 85%. This is to recognize that many people did not get the opportunity to take vacation due to COVID and staffing issues. AIP bonuses are currently tracking at 1.2-1.3X. This means staff will receive about 3.9% of annual salary for bonus. This is much higher than it has been in the past few years. Free gift. All staff have the opportunity to receive a cooler or backpack from Quest. Please scan the QR code that is posted throughout the lab and register for your gift that will be mailed in January. <p>Quest minimum wage is increasing to \$15/hour. This does not apply to any of our staff.</p>	Informational	All Staff