

## TRAINING UPDATE

**Lab Location:**  
**Department:**

All Sites  
Processing

**Date Implemented:**  
**Due Date:**

2/20/25  
3/6/25

### DESCRIPTION OF PROCEDURE REVISION

#### Name of procedure:

#### Syphilis Testing Process

#### Description of change(s):

This is a new procedure that outlines the syphilis testing process.

#### WOMC and FWMC:

- When sending syphilis screens (SYPHIL) to SGMC for testing, please send all of the serum. Do not send an aliquot. If the test is positive, SGMC will reflex additional testing to Chantilly and they will need the specimen.
- XRPRP orders on babies will be sent directly to Chantilly per the non-micro FES process.
- Notify SGMC if you see an XRPRP on an adult or an XTPPA specimen on the send out pending for more than 8 hours. This will ensure the specimen is sent out in a timely manner.

#### SGMC:

- If a syphilis screen is positive, Sunquest will reflex the XRPRP and XTPPA orders.
- A label will print in micro to alert technical staff to pull the tube and return it to processing.
- Processing will send out using the non-micro FES process.
- **Each time send outs are done, SGMC processing staff will pull a syphilis pending lot to verify that specimens from all sites are included in the batch.**
  - ROB
  - Interface: 601
  - Option: 6 Reports
  - Option: 1 Pending List
  - Hospital ID: . (type a period to include all sites)
  - Event types: All
  - Department, worksheet, or lab locations: D
  - Department(s): RLT
  - Cutoff Collect Date: Enter
  - Cutoff Collect Time: Enter
  - Include unreceived specimens: N
  - Accept, Modify, Reject: A
  - Printer: 0 (to display on screen)

## AHC.S 1015 Syphilis Testing Process

Copy of version 1.0 (approved and current)

Last Approval or  
Periodic Review Completed 2/14/2025

Next Periodic Review  
Needed On or Before 2/14/2027

Effective Date 2/14/2025

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Organization Adventist HealthCare

### Approval and Periodic Review Signatures

Type	Description	Date	Version	Performed By	Notes
Approval	Lab Director	2/14/2025	1.0	<i>Nicolas Cacciabeve MD</i> Nicolas Cacciabeve	
Approval	Field Ops approval	2/14/2025	1.0	Stephanie Codina	

### Version History

Version	Status	Type	Date Added	Date Effective	Date Retired
1.0	Approved and Current	Initial version	2/14/2025	2/14/2025	Indefinite

Adventist HealthCare  
Site: All Sites

Title: Syphilis Testing Process

#### Non-Technical SOP

<b>Title</b>	<b>Syphilis Testing Process</b>	
<b>Prepared by</b>	Stephanie Codina	Date: 2/4/25
<b>Owner</b>	Stephanie Codina	Date: 2/4/25

<b>Laboratory Approval</b>		
<b>Print Name and Title</b>	<b>Signature</b>	<b>Date</b>
<i>Refer to the electronic signature page for approval and approval dates.</i>		
Local Issue Date:		Local Effective Date:

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#### 1. PURPOSE

To define the process for handling specimens submitted for syphilis antibody screening and the subsequent reflex testing.

#### 2. SCOPE

This procedure applies to all syphilis antibody with reflex, RPR, and or T. pallidum particle agglutination tests ordered or referred for testing.

#### 3. RESPONSIBILITY

All processing staff members must adhere to this procedure when processing syphilis specimens.

**4. DEFINITIONS**

None

**5. PROCEDURE**

Step	Action
1	<p>The syphilis antibody with reflex test (SYPHIL) may be ordered at any location. Specimens submitted from FWMC, GEC, and WOMC will be referred to SGMC for testing using the tracking process.</p> <p>Please include the entire tube/specimen when referring specimens to SGMC for SYPHIL testing to allow sufficient specimen for reflex testing, if applicable.</p>
2	<p>SGMC will perform the SYPHIL screening test on the specimen. If the SYPHIL test is reactive, Sunquest will automatically reflex the following confirmatory tests which are tested in Chantilly.</p> <p>A. XRPRP = Rapid Plasma Reagin B. XTPPA = Treponema pallidum particle agglutination</p> <p>A label will print in the SGMC microbiology department to alert technical staff that reflex testing was automatically generated. If the label prints, technical staff must pull the specimen and bring it to processing for send out testing.</p>
3	<p>FWMC, GEC, and WOMC staff will notify SGMC processing if they identify any XRPRP or XTPPA tests that have been pending for more than 8 hours. The tests will be referred to Chantilly by SGMC processing.</p> <p>Exception: XRPRP tests ordered on neonates will be referred to Chantilly by the processing department at the ordering site. The RPR only will be ordered and tested on babies born to mothers with positive syphilis screening tests.</p>

**SGMC Processing Steps**

Step	Action
1	<p><u>SGMC Processing Staff</u> will pull a pending log of syphilis test orders for all sites when doing send outs. Syphilis reflex testing for all sites will be sent to Chantilly from SGMC.</p> <p>A. Access Sunquest function <b>ROB</b> B. Interface number: <b>601</b> C. Select option: <b>6</b> (Reports) D. Select option: <b>1</b> (Pending List) E. Hospital ID: <b>.</b> (Press the period “.” key to obtain all HIDs) F. Patient event types: <b>Enter</b> to accept the default of all G. Department, Worksheet, Lab Location, or All: <b>D</b> (Department) H. Department(s): <b>RLT</b> I. Cutoff Collect Date: <b>Enter</b></p>

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	<p>J. Cutoff Collect Time: <b>Enter</b></p> <p>K. Include Unreceived Specimen: <b>N</b></p> <p>L. Accept (A), Modify (M), or Reject (R): <b>A</b></p> <p>M. Printer: <b>Enter printer number or 0 to display on screen</b></p>
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Step	Action
2	<p>SGMC processing staff will ensure all pending XRPRP and XTPPA specimens are referred to Chantilly for testing.</p> <p>Exception: XRPRP tests ordered on neonates will be referred to Chantilly by the processing department at the ordering site. The RPR only will be ordered and tested on babies born to mothers with positive syphilis screening tests.</p>
3	SGMC staff will build a manual ROB batch per procedure, "Specimen Processing Sendouts."
4	SGMC staff will FES the specimens per procedure, "FES of Non-Micro Specimens."

#### 6. RELATED DOCUMENTS

SOP: Tracking Specimens Between AHC Lab Sites  
SOP: Specimen Processing Sendouts  
SOP: FES of Non-Micro Specimens

#### 7. REFERENCES

NA

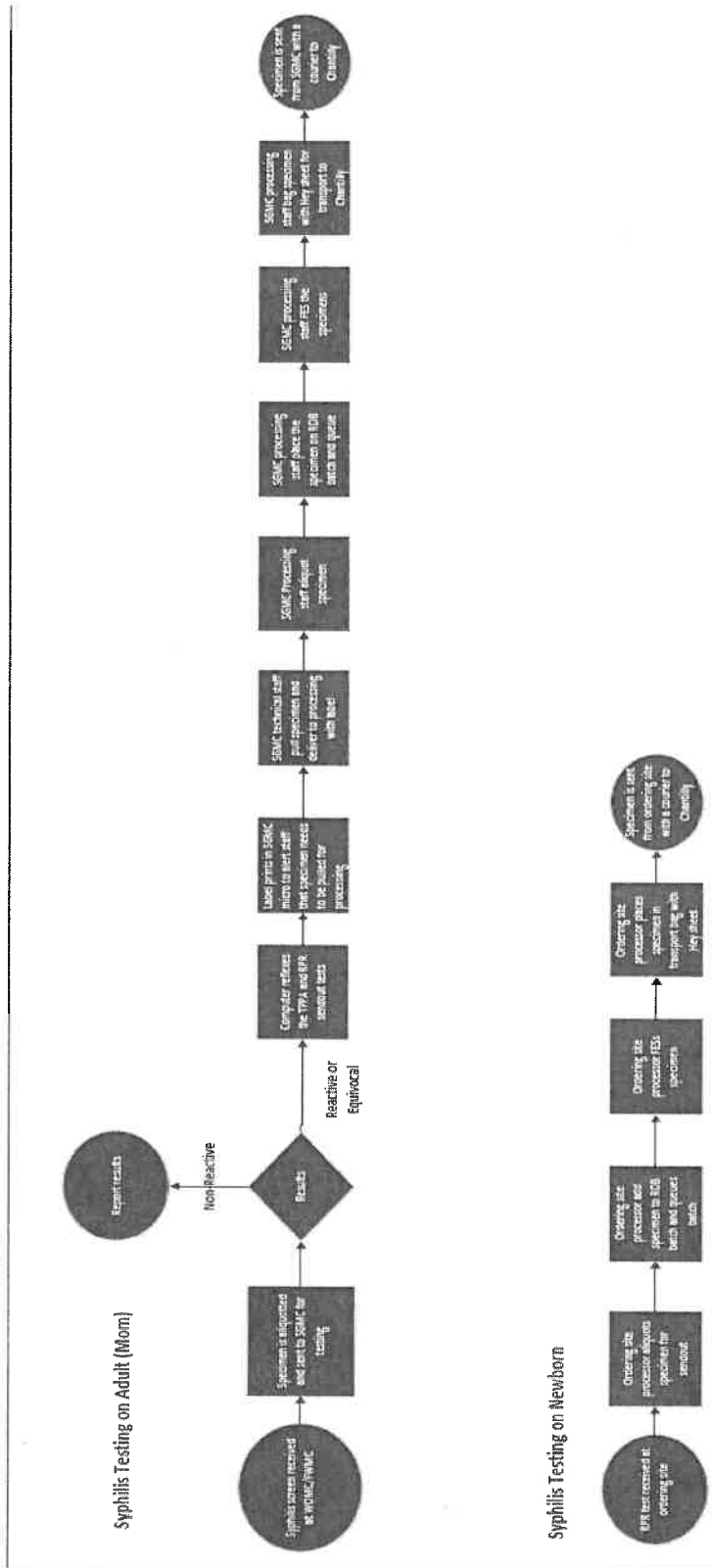
#### 8. REVISION HISTORY

Version	Date	Reason for Revision	Revised By	Approved By

#### 9. ADDENDA AND APPENDICES

Appendix A: Syphilis Testing Process Map  
Appendix B: Syphilis Testing Reverse Algorithm

## Appendix A: Syphilis Testing Process Map



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