**Processing Lab Add-On Orders**

Check to see if we have a valid specimen for testing

Specimen Not Available

Specimen Available

If we do not have a valid specimen:

1. Notify the nursing unit that a new specimen needs to be drawn
2. Order the specimen and provide labels to the unit (nurse collect) or phlebotomist (lab collect)
3. Results the LABADD with “NSO” and document the name of the person notified with the date/time of notification

If a valid specimen exists:

1. Result the LABADD with “ILAB”
2. Order the test that was requested

Never cancel the LABADD order. LABADD orders should only be resulted with one of the following

ILAB if a specimen exists for the add on test request

or

NSO if the specimen needs to be drawn for the add on test request.