

ROVER HANDHELD COLLECTION DEVICE

<input checked="" type="checkbox"/> St. Joseph Medical Center, Tacoma, WA	<input checked="" type="checkbox"/> St. Anthony Hospital Gig Harbor, WA	<input checked="" type="checkbox"/> Harrison Medical Center, Bremerton, WA
<input checked="" type="checkbox"/> St. Francis Hospital, Federal Way, WA	<input checked="" type="checkbox"/> St. Elizabeth Hospital Enumclaw, WA	<input checked="" type="checkbox"/> Harrison Medical Center, Silverdale, WA
<input checked="" type="checkbox"/> St. Clare Hospital Lakewood, WA	<input checked="" type="checkbox"/> Highline Medical Center Burien, WA	<input type="checkbox"/> PSC

PURPOSE

To provide instruction for proper use of the Rover handheld collection device for positive patient identification.

BACKGROUND

Rover is the program used for collecting specimens on a handheld device. It allows users to access Beaker, the laboratory information system and complete work in Hyperspace. The user is able to see assigned draws, accession the collections, redraw, add orders and print specimen labels.

SUPPLIES

Rover handheld device
Printer with labels

INSTRUCTIONS

A. Logging In

1. Turn Rover on by pressing the small red button on the bottom left of the device
2. **Note:** If screen goes dark, tap anywhere on the screen or press Scan button to wake device (you may use your finger or the stylus connected to the device)
3. Tap the windows icon on the bottom left of the screen
4. Tap the **Epic** button
5. Enter Username/Password used to log into Hyperspace
6. Click **Log In**
7. Tap **Menu**, and tap **Department**
8. Using the scroll bar, select the correct lab for the assignment. The user is now logged into the hospital laboratory and can manage/assign draws.

B. Accessing the Draw List

1. Access the draw list by tapping **MENU** and selecting **Manage Lists**
2. Tap **Inpatient Lab Draws**
3. Select the hospital location (ex: SJMC Draws)
4. Select **All Draws, My Draws**, or the assigned units. You may prefer to “set up the draw list by selecting all the lists for your hospital.
5. Checking the box next to a unit will add it to your list
6. Tap **Sort** to sort patients by name, by room, or by collection time
7. After picking a draw list, the user can change the selection at any time by tapping **Menu** and selecting **Manage Lists** and repeating steps 2 – 4

C. Assigning a Printer

1. Tap **Menu**, and tap **Assign Printer**
2. Pick a printer ensure it is loaded with labels.
3. With the Rover device **Scan** the barcode on the printer - **Accept**. If not barcode label is on the printer, the printer may be assigned by choosing from the list of printers on the Rover.

D. Using Rover to Document Draws

To access the ORDER ENTRY function, tap the patient name or click on the patient list:

1. Scan the Patient's ID band and have the patient state their full name and date of birth (if able)
2. **Note:** *unclick all future lab work or cultures*
3. Tap **Print Labels**
4. If the scanner is not working you can override this function but must document the reason - Tap **Accept**/ Label will print
5. Draw the patient's blood per protocol for the selected tests
6. Label all tubes with time, and initials (Include the date if ADT / chart labels are used)
7. Scan and accession each tube to collect samples. Scanning the tube moves the accession number into the collected status and can be seen on the Rover screen.
8. Tap **Edit** if the date, time, or draw type need to be changed.
9. **Note:** *Rover retains and automatically populates the last **Draw Type** entered*
10. If the scanner is not working the user can override this function by tapping **Actions** and then **Collect** (Alternatively, scan a specimen label. The collection screen appears.)
11. Repeat steps 1-8 for each draw on the draw list

E. Deferring a Draw

1. If the lab assistant is unable to draw the patient, the draw may be deferred
2. Select the patient and place a checkmark by the draw(s)
3. Tap **Actions**
4. Tap **Defer Draw**
5. Scroll down to select the reason and tap on it
6. If the reason is not listed, tap **Other** to enter a free text reason

F. Collecting a Redraw

1. Find the patient on the draw list
2. Tap the Test tube to open **Order Inquiry**, select the test(s) needing to be redrawn and tap **Redraw**
3. When prompted, open drop down menu and enter the reason for redraw
4. Tap **Accept**

REFERENCE:

Beaker Guide 11-5-16
Phlebotomist Specimen Collection on a Handheld Device: Workflow Bulletin
2009 Epic Systems Corporation

Specimen Processing Active	Effective Date: 6/1/17	Page 2 of 2
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