**Alamance Clinical Lab Notification**

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| What is going to happen: | Downtime of Clinical Lab’s Sunquest system – including Collection Manager |
| Who will be affected: | All users of Collection Manager and Sunquest |
| When: | 3/21/2017 9:00 – 9:30 |
| Applications affected: | Collection Manager and Sunquest |
| What you will need to do: | Nursing units - Plan to use chart labels for specimen labeling.  Complete and submit downtime orders for STAT requests only during this brief downtime.  Lab staff – Use Downtime labels and pre-printed collection lists. Provide stat results to requesting departments. |
| Who to contact for assistance: | John Rizzo 538-7802 |
| Why change is needed: | SMART Print Server is being moved from Alamance to Moses Cone |
| Additional information: | Expect delays during the downtime for lab results. |
| Post-Downtime | Continue to expect delays as orders resume interfacing to the lab system.  Lab will perform the recovery of all downtime orders.  After 09:30 – Begin using Collection Manager again as the specimen labeling system |