Approved and current. Effective starting 6/14/2016. 1719F (version 1.0) QM-1719F-CH STOP Request.Annoucement Template QM-1719F-CH
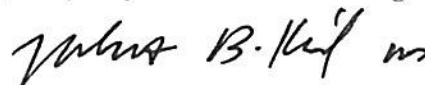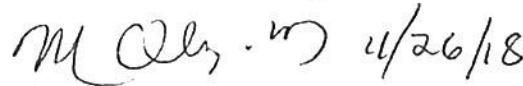
Cone Health Laboratories

STANDARDIZED TESTING / OPERATING PROTOCOL REQUEST/ANNOUNCEMENT

Updated Crediting Security Clearances

Description:	With our Sunquest upgrade, we now have the capability of expanding our crediting functions. This allows for different levels of clearance based on the need of the employee regarding their need for cancelling tests and/or results.
Implementation Date:	05.02.18
Performing Locations:	**Click on the boxes that apply:** ☒ Alamance Regional Hospital ☒ Medcenter at Mebane ☒ Annie Penn Hospital ☒ Moses Cone Hospital ☒ Med Center at High Point ☒ Wesley Long Hospital ☒ Women's Hospital
Affected Locations:	**Click on the boxes that apply:** ☒ Alamance Regional Hospital ☒ Medcenter at Mebane ☒ Annie Penn Hospital ☒ Moses Cone Hospital ☒ Med Center at High Point ☒ Wesley Long Hospital ☒ Women's Hospital
Affected Departments:	**Click on the boxes that apply:** ☒ Blood Bank ☐ Cytology ☐ Flow Cytometry ☐ Histology ☒ Microbiology ☒ Phlebotomy ☒ Point of Care ☒ Rapid Response Lab ☒ Respiratory Therapy ☒ Specimen Processing
Specimen Type:	N/A

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Updated Clinical Lab Procedures	**Burlington/Mebane:** SPPR0863 Test Credit/Reorder in Sunquest **Greensboro/Reidsville:** SPPR-663-CH Test Credit/Reorder in Sunquest
Retired Clinical Lab Procedures:	N/A
Notification to Client:	**Click on the boxes that apply:** ☒ Section Not Applicable ☐ Memo Needed **Distribution of Memo:** ☐ Medical Staff ☐ Allied Health Professionals (PA, Nurse Practioners) ☐ Anesthesia ☐ Annie Penn (Primary Source Physicians) ☐ Dentist ☐ Emergency Department/Urgent Care Centers ☐ Family Practice ☐ Infectious Docs #ID Docs (John Campbell, Robert Comer, Jeffrey Hatcher, Cynthia Snider, Kees Van Dam) ☐ OB/GYN ☐ Pathology ☐ Pediatricians ☐ Psych ☐ Radiology ☐ Surgery ☐ #Nursing Leadership (Directors, Asst. Directors, Clinical Nurse Manager) ☐ Pharmacy - Send to DeAnne Brooks & Jim Hasspacher ☐ #IM Residents ☐ Kim Helsabeck ☐ Phlebotomy Managers and Supervisors ☐ Point of Care: Sheila, Kim & Marty
Accreditation Section:	**Click on the boxes that apply:** ☒ Section Not Applicable ☐ CAP Test menu change needed ☐ CMS Analyte form change needed ☐ Proficiency Testing surveys changes needed or ordered

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Laboratory IT section:	**Click box and type needed changes/additions:** ☐Section Not Applicable ☒LIS changes – security levels will be updated according to the approved chart. ☐Reference range change/addition ☐Technical Failure change/addition ☐Critical Value change/add ☐Text comments needed ☐Specimen collection instructions ☐Need to monitor TAT ☐CPT code for tests(s)
Technical Staff Update:	Employees will have a specific crediting clearance level based on their requirements for crediting. Staff will be in-serviced by their management team on how this effects their individual crediting capabilities.
STOP Initiator:	Derick Lane, MBA, MT (ASCP)
Alamance Regional Medical Director Signature:	Quality Department will obtain signature: _John B. Kel_ ms 4/30/18.
Med Center at Mebane Medical Director Signature:	Quality Department will obtain signature: _M Aly_ 4/26/18
Greensboro/Reidsville Hospital Medical Director Signature:	Quality Department will obtain signature: _John Patino_ MD 4/26/18

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Crediting Security Clearances Chart

Personnel	Credit Retain Results (CRW)	Credit Remove (CR) – No Results on File	Credit Replace Results (New)	Credit Remove (New) – Only Results at Order Entry	Credit Remove All Results*
Techs	Yes	Yes	Yes	Yes	No
Processors	Yes	Yes	No	Yes	No
Phlebotomists	Yes	Yes	No	Yes	No

Credit Replace Results (New): When a test is credited for a specific reason (i.e. QNS, WRONG, etc.), this will allow the tech to enter the comment once instead of having to enter under each test.

Credit Remove (New)-Only Results at Order Entry: This feature will now allow everyone the opportunity to cancel tests that were part of a package (i.e. CBCD), Microbiology cultures and Blood Bank samples that do not have results.