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| **STANDARDIZED TESTING / OPERATING PROTOCOL REQUEST/ANNOUNCEMENT** |
| Chemistry Lot to Lot Testing |

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| Description: | Lot to Lot testing is a CAP requirement. All staff must be performing the verification testing. |
| Implementation Date: | 8/28/2018 |
| Staff Update: | Type in Updates:  All staff have been trained and have reviewed the requirements to complete reagent lot to lot testing in clinical chemistry.  Procedure CHEM-110 Chemistry Reagent Receipt and Verification Process procedure implemented March 2016 has been included as part of the 2018 competency training. Chemistry staff are to follow the existing procedure. |
| Performing Locations: | **Click on the boxes that apply:**  Alamance Cancer Center  Alamance Regional  Annie Penn Hospital  Moses Cone Hospital  Med Center at High Point  Med Center at Mebane  Wesley Long Hospital  Women’s Hospital |
| Affected Locations: | **Click on the boxes that apply:**  Alamance Cancer Center  Alamance Regional  Annie Penn Hospital  Moses Cone Hospital  Med Center at High Point  Med Center at Mebane  Wesley Long Hospital  Women’s Hospital |
| Affected Departments: | **Click on the boxes that apply:**  Blood Bank  Cytology  Flow Cytometry  Histology  Microbiology  Phlebotomy  Point of Care  Rapid Response Lab  Respiratory Therapy  Specimen Processing |
| Specimen Type: | N/A |
| Updated Clinical Lab Procedures: | Existing CHEM-110 Chemistry Reagent Receipt and Verification Process |
| Retired Clinical Lab Procedures: | N/A |
| Training/Competency: | Is training required?  Yes  No  If yes, enter date complete: \_\_\_8/15/2018\_\_\_\_\_  Do training checklists need to be created or updated?  Yes  No  If yes, enter date complete: \_\_\_\_\_\_\_\_\_  Do training quizzes need to be created or updated?  Yes  No  If yes, enter date complete: \_\_\_\_\_\_\_\_\_  Do competency/direct observation forms need to be created or updated?  Yes  No  If yes, enter date complete: \_\_\_\_\_\_\_\_\_ |

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| Notification to Client: | **Click on the boxes that apply:**  Section Not Applicable  Memo Needed  **Distribution of Memo:**  Medical Staff  Allied Health Professionals (PA, Nurse Practioners)  Anesthesia  Annie Penn (Primary Source Physicians)  Dentist  Emergency Department/Urgent Care Centers  Family Practice  Infectious Docs #ID Docs  (John Campbell, Robert Comer, Jeffrey Hatcher, Cynthia Snider, Kees Van Dam)  OB/GYN  Pathology  Pediatricians  Psych  Radiology  Surgery  #Nursing Leadership (Directors, Asst. Directors, Clinical Nurse Manager)  Pharmacy - Send to DeAnne Brooks & Jim Hasspacher  #IM Residents  Kim Helsabeck  Phlebotomy Managers and Supervisors  Point of Care: Sheila, Kim & Marty |
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| Accreditation Section: | **Click on the boxes that apply:**  Section Not Applicable  CAP Test menu change needed  CMS Analyte form change needed  Proficiency Testing surveys changes needed or ordered |
| Laboratory IT section: | **Click box and type needed changes/additions:**  Section Not Applicable  LIS changes  Reference range change/addition  Technical Failure change/addition  Critical Value change/add  Text comments needed  Specimen collection instructions  Need to monitor TAT  CPT code for tests(s) |
| Performing Location Post Implementation Tasks | Review for compliance |
| Laboratory IT Post Implementation Tasks | None |
| STOP Initiator: | Wendy Turner |
| Alamance Medical Director Signature/Date: | Quality Department will obtain signature: |
| MedCenter Mebane Medical Signature/Date: | Not Applicable |
| Greensboro/Reidsville Medical Director Signature/Date: | Not Applicable |

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| Post Implementation Complete  (Completed by QA Department before filing) | Performing Location Post Implementation Tasks Complete and Acceptable  Date: \_\_\_\_\_\_\_\_  QA Department Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Attach evidence of completion) |
| Laboratory IT Post Implementation Tasks Complete and Acceptable  Date: \_\_\_\_\_\_\_\_  QA Department Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Attach evidence of completion) |