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	Owner:	<i>Lindsey Westerbeck: Dir, Lab</i>
	Policy Area:	<i>Lab - Microbiology</i>
	References:	
	Applicability:	<i>Valley Laboratories</i>

Performing Maintenance on the ID NOW Instrument

PURPOSE

This procedure describes the basic maintenance procedures and maintenance frequency for the Abbott ID NOW instrument.

POLICY

- Daily cleaning of exterior instrument surfaces, surfaces visible under the open lid and surrounding bench area is recommended.
- Instrument and surrounding areas are to be cleaned immediately after possible patient sample contamination.
- Test and QC results must be exported before the memory is full, or memory will be overwritten.
- The ID NOW Instrument is otherwise maintenance-free and has no serviceable parts.
 - In the case of instrument failure or damage, contact Abbott Technical Support at 855-731-2288.

EQUIPMENT AND SUPPLIES

- Abbott ID NOW Instrument
- One of the following acceptable cleaning agents:
 - 70% ethanol - available in commercial wipes or on a damp, lint free cloth
 - 70% isopropanol - available in commercial wipes or on a damp, lint free cloth
 - 10% bleach - on a damp, lint free cloth only
- USB Drive

DAILY MAINTENANCE - CLEANING OF SURFACES

- Exterior instrument surfaces and the surfaces visible under the open lid are to be cleaned daily.
- Clean the surrounding bench area before and after processing samples.
- Clean instrument and surrounding areas immediately after possible patient sample contamination.
- Do not spray or pour solution directly onto instrument when cleaning. Ensure no excess liquid is used when cleaning as it may damage the instrument.
- **IMPORTANT:**
 - Do not disassemble the instrument for cleaning.
 - Do not immerse in water or cleaning solutions.

- Do not clean with soap or other solutions.
- Do not spray or pour solution directly onto instrument when cleaning.
- Document cleaning and any actions taken on Form A: ID NOW Cleaning Log.

AS NEEDED MAINTENANCE - EXPORT OF DATA

- The ID NOW Instrument holds up to 999 patient results and up to 99 QC test results.
 - A **warning** will appear prior to a full memory.
- Test and QC results must be exported before the memory is full, or result memory will be overwritten.
 - See Section 9.4, Export Results for additional details.
- Select Home>Review Memory>Export Results
- Insert a USB drive into instrument USB ports.
 - Individual test results are exported in JSON format.
 - A summary of all test results on the instrument will be in CSV format.
- After successfully exporting the results, the instrument will give the option to delete all results stored in the instrument.

REFERENCE

- Abbott ID NOW Instrument User Manual, version 9.8 2020/02/06.

All revision dates:

Attachments

[Form A: ID NOW Cleaning Log](#)

Approval Signatures

Step Description	Approver	Date
Lab Medical Directors	Kristen Vandewalker: MD	pending
Lab Medical Directors	Andrea Ong: MD	pending
Lab Medical Directors	Hannah Wong: MD	pending
Lab Medical Directors	Rowberry Ron: MD	pending
Lab Medical Directors	Marian Butcher: MD	pending
Lab Medical Directors	Mary Keohane: MD	10/28/2020
Lab Medical Directors	Jamie Cassity: MD	10/28/2020
	Lindsey Westerbeck: Dir, Lab	10/28/2020