



Origination: N/A
Effective: Upon Approval
Final Approved: N/A
Last Revised: N/A
Next Review: 2 years after approval
Owner: Nadera Poirier: Supervisor, Laboratory Analytic
Policy Area: Lab - Transfusion Service
References:
Applicability: Sutter Roseville Medical Center

Processing Blood Bank Hold (BBHOLD) Orders

PURPOSE

To provide instructions on the processing of Blood Bank Hold (BBHOLD) orders.

POLICY

- BBHOLD specimens may be drawn whenever pre-transfusion testing may be anticipated but not currently needed.
- Standard pre-transfusion patient identification, collection, expiration, history check, and linking will apply for these specimens.
- BBHOLD specimens will be used for subsequent Transfusion Services (TS) orders placed by a clinician within the appropriate specimen expiration time frame.
 - Order for pre-transfusion testing to be performed on a BBHOLD specimen will be received and processed using the collection date and time of the BBHOLD specimen

PROCEDURE

Step:	Action:						
1.	Evaluate BBHOLD specimen for acceptability. <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>If:</th> <th>Then:</th> </tr> </thead> <tbody> <tr> <td>Acceptable</td> <td> <ul style="list-style-type: none"> • Perform all standard TS specimen handling and proceed to next step. </td> </tr> <tr> <td>Unacceptable</td> <td> <ul style="list-style-type: none"> • Notify RN of rejection of specimen, determine if specimen requires recollection. • Document RN notification as a chartable comment (BBC) prior to cancellation of the order. • Document according to lab cancellation procedure. </td> </tr> </tbody> </table>	If:	Then:	Acceptable	<ul style="list-style-type: none"> • Perform all standard TS specimen handling and proceed to next step. 	Unacceptable	<ul style="list-style-type: none"> • Notify RN of rejection of specimen, determine if specimen requires recollection. • Document RN notification as a chartable comment (BBC) prior to cancellation of the order. • Document according to lab cancellation procedure.
If:	Then:						
Acceptable	<ul style="list-style-type: none"> • Perform all standard TS specimen handling and proceed to next step. 						
Unacceptable	<ul style="list-style-type: none"> • Notify RN of rejection of specimen, determine if specimen requires recollection. • Document RN notification as a chartable comment (BBC) prior to cancellation of the order. • Document according to lab cancellation procedure. 						
2.	Launch Sunquest and access patient by MRN in <i>Blood Order Processing</i> and open BBHOLD accession.						

3.	Complete <i>BBCNC</i> field with RECD . <ul style="list-style-type: none"> If the patient is identified using a trauma name, add <i>PB</i> under <i>Add Spec. Test</i> with the following patient information: "<i>MM/DD/YYYY AKA TRA,NAME DOB 01/01/1900</i>"
4.	Store specimen in appropriate storage rack.

All revision dates:

Attachments

No Attachments

Approval Signatures

Step Description	Approver	Date
Laboratory Director	Lindsey Westerbeck: Director, Laboratory Services	pending

COPY