**Yale New Haven Hospital**

**Department of Laboratory Medicine**

**SAFETY COMMITTEE - MINUTES**

**January 9, 2014**

**PS 230 2-3 pm**

**1. Proforma**

**Minutes of Previous Meeting:**

**Safety Rounds**: **Mock surveys for environment of care will continue every two weeks.**

**YNHH Administrative Safety Committee: For this meeting identify potential areas for slips and falls, and suggest solutions.**

**REMEMBER:**

**🗸 Wash your hands.**

**🗸 Cover your coughs and sneezes.**

**🗸 Stay home if you are ill, if you have a fever.**

**2**. **Old Business:**

1. Fire Drill review- The pull station that did not work in the last drill was repaired immediately right after the drill occurred to prevent a reoccurrence during the next drill. Mock drills were completed for all staff that did not participate in a fire drill for 2013. The next drill will be conducted by Jerry Diakonikolas, Stuart Williams, and Lisa Huntington. RN will contact SRC to set up a fire drill, and Roy at NHML to see how drills are performed.
2. Floor window installation- Bill Mahoney has had the solid door replaced with a door with a window in it.
3. Accident and Incident review for 4th quarter -pending review of report from HR. Will obtain report from SRC.
4. Global SDS training has been included in the Healthstream online training. While it does not say that is it SDS, the training utilizes the new symbols and terminology.
5. MSDS online training will be conducted. Rita Napierkowski will be the only lab person to train and will review with Safety Committee members.
6. **New Business:**
7. Hazardous Chemical waste checks- Stuart to retire in April. Need to obtain a replacement for him on the committee, and to help with HCW weekly checks.
8. The next pickup is scheduled for January 22, 2014. Smilow Lab will have a carboy to be picked up.
9. **Members’ Concerns-**

All staff should follow spill guidelines whenever there is a spill. Staff should not attempt to clean up spills with volatile fumes, or those with quantities greater than 250 mL. Call 688-9000 for a clean-up and give them as much information as you have so they can clean it up. Also, if a staff member is exposed to fumes, they should complete and accident report and go to Occupational Health.

Staff at NHML is concerned about the size of biological waste boxes and the need to place them on skids. They can become heavy and staff at this site is requesting a change in size or type of box. RN to contact Cristina Devito so see what can be done.

The next meeting will be held on February 13th at 2pm in room PS2-230