**Yale New Haven Hospital**

**Department of Laboratory Medicine**

**SAFETY COMMITTEE - MINUTES**

**May 22, 2014**

**PS 230 2-3 pm**

**1. Proforma**

**Minutes of Previous Meeting:**

**Safety Rounds**: **Mock surveys for environment of care will continue every two weeks.**

**YNHH Administrative Safety Committee: For this meeting identify potential areas for slips and falls, and suggest solutions. Rounds at SRC showed no issues.**

**REMEMBER:**

**🗸 Wash your hands.**

**🗸 Cover your coughs and sneezes.**

**🗸 Stay home if you are ill, if you have a fever.**

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**2**. **Old Business :**

1. HCW management Training for 2014 – Rita will follow up with Smilow Cancer Care Centers
2. Shipping Training – Sent to Smilow Cancer Care Center Manager to give to staff. Training available on the L Drive.
3. Accident and Incident- review for 1st and 2nd quarter were completed. Rita to request new report after June 30th.
4. Schedule for Hazardous Waste pickup was requested. Dates are 7/21, 9/16, and 11/14 for 2014.
5. **New Business:**

Safety fair will be in September at both campuses. Need ideas for inclusion.

1. **Members’ Concerns-**
* Fire Drills - Staff from other parts of hospital want to get into department during a drill. They will have to wait until the alarm has cleared and safety officer has okayed entry.
* Staff on the 4th floor can’t hear announcements. Rita will follow up with Rick Carlo regarding this issue to turn up the volume.
* Railings on Park Street landing on level 3 are becoming broken. Wheel chairs are also a problem. Rita to follow up with these issues.

 **Next Meeting:** June 12, 2013 at 2pm in room PS2-230