

	<b>Back Room Miscellaneous Template for Soft</b>		<b>DEPT OF LAB MEDICINE CLINICAL HEMATOLOGY Policy and Procedure Manual</b>
			<b>DOCUMENT #</b> H-03-017
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### I. **PURPOSE:**

To define the Soft computer process when resulting Back Room Miscellaneous tests.

### II. **PROCEDURE:**

Orderable Tests:

FHCT = Fluid Hematocrit

OBLD = Occult Blood

STWBC = Fecal Leukocytes

STFAT = Fat, Fecal Quantitative

STRES = Fecal Reducing Substances

UEOS = Urine Eosinophils

NSEOS = Smear Estimate Eosinophils, Nasal Swab

MISC – Stools and Miscellaneous Training Template

Manual test results to be verified:

- Open Resulting Worklist: template - MISC  
status - Pend and Nonver  
from order # - Enter the date for 1 week prior to current day  
(Example: today is 7/21 enter dates 071400000  
to 072199999)  
To – Leave as today's date
- Select order # for results to be entered
- Enter results for tests ordered
  - OBLD, STWBC, STFAT, STRES, UEOS and NSEOS will display a resulting keypad in the upper right hand corner of the screen with all possible results for that test
  - Choose the key that corresponds with the result to be entered
  - Once a result is entered the cursor will automatically go to the next test field
- If verifying only 1 result: select the result to be verified, click Verify and save
- If all tests on the order can be verified: click Verify All and save
- If only one test on the order can be verified: select the test to be verified, click Verify and save

### III. **HISTORY:**

H-1 This procedure was written by Jessica Kaul on 3/7/2010.

H-2 This procedure was revised by Jessica Kaul on 3/9/2011.