# Hematology Lab Weekly Meeting

# Meeting Minutes

August 13, 2015

* If there is anything wrong with a microscope, please leave a sticky note on it.
* UB students are arriving for their internship the week of Aug. 17.
* Reminder from Special Heme – if you run a CBC and you see a special heme test ordered as well and are not sure what values need to be printed on tube, just get the printout and put it in the special heme bin in cold room.
* To the special heme people – when you are putting away reagents for the D-10, please remember that the calibrators and controls need to be put away in the fridge too. If you don’t have the chance to put everything away and Kelly is not here, you can put it in the walk- in.
* Know your numbers deadline is rapidly approaching so try to complete it as soon as possible.
* Our Beaker team will be going to Trumbull on the week of August 24st.
* Sysmex training starts next week. If you haven’t started your online training, do it now. After each section is completed, print out the certificate. When you have all the certificates, give them to either Pat or Donna.