# Hematology Lab Weekly Meeting

# Meeting Minutes

June 23, 2016

* Reminder to people to sign-up for the evening shift for the August schedule. The deadline is July 1st. Otherwise you will be assigned.
* To clarify the confusion with TEG, regardless if we didn’t receive the discard tube we still can run the test, so don’t cancel it. They get processed 24/7 but we need a call ahead so we know it’s coming. Also they need to be hand carried, not tubed.
* Cellavision- practice on Cellavision to get comfortable. Complete all 8 smears that you were assigned. The more you look at the cells on the Cellavision, the more comfortable you are going to get. We have 4 ½ weeks until we GO LIVE. We are going to schedule people for tutorial time on Cellavision. An area that has become a problem is mononuclear cells so we are going to work through this. We are going to do some small groups. We are trying to create a comfortable and accuracy level.

Carry is going to send the annual fire safety information for everybody to look at then sign off on it. The list will be displayed on the magnetic board.

We are setting up a Beaker training session 3 weeks prior to the go live date. The weeks of 7/11, 7/18, and 7/25. Beth and Denisa will schedule the people. They are making tutorials and procedures. Don’t forget to attend your refresher training. This is mandatory.

* Reminder make your appointment for your health screening and proceed to enter the numbers on the “red brick” website to receive your credit for the medical expenses.
* Next week 2 volunteers will help to archive coagulations cards. Joshua will be here on Wednesday from 12:30 to 4:00 pm. Anthony will be here on Thursday from 8:30 to noon.
* Pat would like to know if there are more specimens coming from the drawstations that should be going to SRC. She would like to know what the drawstations are. The 2 tests that are affected are the DDT and the Urinalysis. If any of these samples are received. Make a copy of the requisition request and give it to Pat.