# Hematology Lab Weekly Meeting

# Meeting Minutes

July 21, 2016

* When you receive an email from Pat in regards to the Fire Plan please read it and reply to her stating that you read it.
* Pat attended the Open Forum that is was supposed to be given by Cynthia Sparer but Denise Fiore lead instead:
* Next year the Flu vaccine or declination will be mandatory. Declination reason will only be acceptable for medical or religious reasons.
* Denise F. will acquire a list of politicians that voted for the hospital taxes.
* IT that is based in North Haven will be moving to Hawley Lane in Trumbull.
* YNHH bought the building where the Shoreline Medical center is located. The hospital is planning on expanding some other programs there.
* We will keep the 60 Temple Street offices there. The 150 Sargent Drive project slowed down a bit.
* There will be another Open Forum on August 11th at 7:30am. Please plan to attend, but let Donna know if you are interested.
* Donna and Beth R. are working on the schedule for the go-live date. The SMEs will be helping throughout the weekend. Beth R. will be here for the day shift, Denisa for the evening and John for the night. They will not be on the bench instead they will be around the lab to help anyone that needs help. Beth R is going to be here on the weekend and next week to help people especially those who need help with WAM. There are some procedure manuals for everyone to take a look at. Once we go-live there isn’t going to be anymore printouts. Paperless! Again take a look at the procedures so you get familiarized with the XN, SP10, etc. Natalie is willing to go over if anyone need a refresher. We need to be as much prepared as we can.
* On Monday, Jul 25, they are scheduled to move the Sapphires out of the front area. The majority of next week they will be setting up the back, computers, etc. so we will be all set for Friday. Also Friday sometime in the afternoon will be running some tests on the XN to practice to make sure that everything is crossing over.
* We have rules on WAM as well as the Sysmex to help us with the verification process for things that don’t auto verify. There will be instructions on the screen.
* D-Dimer QC – we need to run old and new numbers whenever we are getting a new control. We need to run the new lot in order to establish the ranges but we also need to run the old number. Therefore, we need to run both, it’s not an option. If you have questions/concerns, ask a supervisor and they will help you on what to do.
* In regards to the new instrumentation everyone needs to be comfortable and competent. People need to know how to do the cell location, diffs on Cellavision- scans vs. diffs, etc. Natalie will be around all next week with the exception of one evening. Get comfortable with the XNs, maintenance and QC. In regards to Cellavision see Natalie for help. If you are in Diffs you need to know how to do the cell location and it has to be once on every shift. The cell location is what is going to be the QC portion of the Cellavision.
* There is going to be a lot of help here but at the same time the people that are going to be here will be responsible to help the other locations like Bridgeport, SRC and Shoreline.
* Kelly will be the point person for QC.
* We have a wall of empty reagent containers. The plan is soon after we go live, we will be getting our waste tested by DEEP to determine if it is feasible to pour waste down the drain. If so, we will need to get this tested once per year.