# Hematology Lab Weekly Meeting

# Meeting Minutes

September 1, 2016

* Pat started looking through the personnel files for CAP. If you are new and received your Diploma she needs a copy. She hasn’t go through all the files yet but if you haven’t brought it yet please do so. Also if you have taken your registry she also needs copy of the certification or card.
* Pat received the results of the employee engagement survey and the results are as follow:

|  |  |  |
| --- | --- | --- |
| Question | Agreement | Benchmark |
| Enough staff | 0% | 33.4% |
| Organization pays me fairly for my job | 25% | 41% |
| Organization employee safety | 62 ½ % | 80.9% |
| Current job matches my skills | 75% | 80.7% |
| Organization mission | 87 ½ % | 83.2% |

On this survey we were 26.3% engaged with Yale-New Haven in our department. Last time we were at 45.5% in the content category we went up 47.4% and we have previous we were 39% and the ambivalent went up from 6% to 15%, the disengagement went up 1%. If you are interested and have some questions in regard to this, you may approach Pat and she will gladly go over the details with you.

* Reminder when you are working on the Sysmex to archive bloods they have to go in the white sample racks and placed to right of TS conveyor, rack should not be placed at beginning of XN line.
* If you have issues or problems with the operation of the instruments this needs to be recorded in the problem log. It’s very important for us to address and track these issues. If it involves patient results, we need to know right away.
* The cell location slide should be done at the beginning of the shift. This is the Diff person’s responsibility. We need to know that the DI60 is performing correctly.
* We have 2 new students with us; Aiman and Jose and they are going to be with us for 7 weeks rotation throughout the labs. Welcome!
* There is another opportunity for those who missed getting fleeces, jackets and/or vests. The new date is September 13th from 3 to 5 in PS230.
* BSINT from SRC, track and put slide and slip in the Resident pick-up area.. FYI the plastic holders Anna will gather them weekly and send them to SRC via the courier system. Just in case someone ask you. SRC wants to recycle them.
* Someone gave Pat an old CBC “instrument” from the 1950’s. It contains Thoma pipettes for manual WBCs, RBCs, and platelets, Wintrobe tubes for spun hematocrits, and a hemoglobinometer for reading hemoglobins. The textbook contains procedures for the CBC as well as blood collection, sed rates, and some blood bank type and cross-match procedures. The instrument will be display on the 2nd floor showcase for all to see.
* Reminder to report all suggestions for instrument issues and please direct them to any supervisor so they can be fixed. Thank you for all your hard work!

