# Hematology Lab Weekly Meeting

# Meeting Minutes

January 5, 2017

* Happy New Year!
* Last year we got through Beaker, Sysmex, & Cellavision. This year will be initiating testing with Arkray, we probably will go to Immuno Chemical testing for occult bloods and we are looking at new instrumentation for the HPLCs, allowing us to run more samples at once. Good things coming! We will have a new employee Anisia Simpson will be starting on 1/23/2017 and that will complete over evening/night shift opening.
* We will also have the CAP inspection. The window is from 1/12/17 through 4/12/17. The lab that is going to be inspecting us is from Ohio and they will be here at any time in that timeframe. We already started the clean-up process in the lab. When the inspectors come and ask questions, only answer that question. Take out the procedure if you are not sure. If your practice doesn’t follow the procedure, that would be a major deficiency. If they ask for a procedure make sure to get a supervisor or Pat. Don’t pull stuff out of your pockets. Only answer what they ask.
* Arkray training is going to be starting next week to start next week. Edona will be doing training next week from 8:30 to 5:00. She will be training in small groups. She will have a checklist to go through. We don’t know when this instrument will be going LIVE. It’s good to ask questions because those might be the ones to be included in the procedure.
* Denise Fiore is now the COO- Chief Operations Officer for Lawrence & Memorial. She will be starting immediately. If you all don’t know she is currently our VP Operations Officer. She started in the Chemistry land and moved up in the management ladder.
* On January 11th for an hour at 1:00 am there will be a schedule downtime for the North Haven/Smilow lab. There will be bringing up the XNs at those locations and it should be a better situation for us when we received specimens from these locations.
* Donna still collecting for Marilyn and next Wednesday is the last day if you still want to give. We are going to give a donation to the hospital in her name.
* Just a reminder to check labels of all the blue top tubes for special coag tests to avoid confusion with PFA test. Last week PFA tubes were spun with Sp coag tubes. PFA can’t be done on a spun tube. It is always good to check all the tubes.

After the downtime on 1/11 the I ANC & ANC( manual ANC) should be resolved so that only one ANC is reported. IANC reported when autodiff has no flags and be released. If a manual diff is required the ANC will be calculated from the manual diff that is performed.

* If you see an interesting slide and you think is good for a tutorial or teaching bring it to a supervisor. We will have a tray of interesting cases weekly for review for educational purposes.
* We are going to be using competencies checklists for WAM and Cellavision to make sure everyone is on the same page soon.
* Special Heme- Kelly created an excel file for the Osmotic fragility for our calculations. Just to double check our math. She will leave detail instrumentation in the communication log.
* People working up in front if you confront any XN, SP-10 problems be sure to record in the Problem Log.
* When controls are out make sure you noted that as well in Problem Log. If controls are out of range, patient samples can’t be run. This is true for all areas.
* CF60- needs to come down once a day. If you are taking the SP10 down for its daily maintenance and there are no slides going through the CF60, it will automatically go down with the SP10. Otherwise, wait until slides go through and then bring it down by ON/OFF switch in front.