# Hematology Lab Weekly Meeting

# Meeting Minutes

January 26, 2017

* Welcome Anisia to the lab
* Reminder to take the online “Safety Culture Survey” and it is on the intranet.
* Remember safe practices for the lab include no eating and chewing in the lab. No applying makeup and chapstick. No hairdressing. If you must go to the hallway, observing handwashing and labcoat safety policies.
* Reminder keep up with your Ellucid procedures updates. Pay attention to IQCP procedures. These are new for CAP this year, and apply to tests that have no commercial quality control such as PFA and fluid crystal exam.
* Be sure to review the slides set aside, then place your initials that you reviewed them. This is for educational purposes, and all staff are expected to participate. This is mandatory.
* Pat will follow up with microbiology regarding the delay in receiving shared fluid specimens from microbiology.
* Urines- Container Storage should be used to assure completed results especially from other sites.
* HPCA samples- WBC and Platelet should only be SAVED in WAM, NOT VAL ALL. Otherwise the manual diff will not be released and it will need to be manually entered.
* Just a reminder, while aliquoting special coag samples, please put the labels on the aliquote tubes carefully.
* NOTE Changes : 1. CSF > 1,000 nucleated count needs a CSF interp. It is a critical value for fluids. Check Follow-Up

List.

2. Automated Fluid Procedure: Fluids run on the XN with starred results and results with the flag- Abn WBC scattergram, a macroscopic evaluation will need to be performed for clumps or debris and a manual chamber count performed if necessary.

3. Follow dilution procedures for making cyto smears. Not squirting a little saline in a tube with some of the fluid.

* All beaker training manuals have been removed from the benches. The official Beaker Manual is ready for use and located next to the stainers at the front of the lab in the miscellaneous area.
* All routine areas of the lab” CBCs, Coags, Urines, Diffs, and Fluids should document all corrected results and log the corrected order in the Corrected results log book, located on the windowsill in the diff area.