# Hematology Lab Weekly Meeting

# Meeting Minutes

March 23, 2017

* ROSE and ROOKIE nominations are open. See forms on the magnetic board..
* Visitors to the lab- if they request smears to be made advise them to order a BSINT. For groups wishing to review smears, direct them to the 6-headed microscope in the back of the lab..
* The 2017 employee engagement survey will be running March 20-April 10. A high completion rate will improve the PIP goal!
* The CAP inspection went well. There will be a few changes to make. Nice job everyone!
* Reminder- when changing reagents especially on XNs and U-F, QC needs to run and be acceptable before patient samples can be analyzed. Also needs to be documented.
* Calls from other satellite labs regarding sending their samples for confirmation, needs to be forwarded to a supervisor.
* Reconstituted Coag reagents/controls should be dated as per protocol. We will start monitoring ambient temperature for Heme lab soon.
* Lamellar Bodies are now being sent to Bridgeport Hospital. If any are sent and given to us please let Kelly know.