# Hematology Lab Weekly Meeting

# Meeting Minutes

April 6, 2017

* ROSE and ROOKIE nominations are open. See forms on the magnetic board Deadline is Friday April 7.
* Let Pat know if you are interested in planning the hematology tests for Take Your Child to Work Day on April 27.
* The 2017 employee engagement survey will be running March 20-April 10. A high completion rate will improve the PIP goal!
* Medical examiner specimens can be tracked by hematology and given directly to the LA coordinator Wendy.
* Standards of Behavior\_ Please leave bad attitudes at home. Watch language used around others. Try not to use expletives around your coworkers!
* During EPIC/BEAKER downtime, customer service will be faxing all routine patient reports for hematology, we are responsible for faxing STATs.
* Specimen holds for “ID Error-Waiver Pending” Accessioner will put the hold on the specimen. Copy of waiver with the specimen including the “HOLD” sticker will be given to the tech. Customer service will follow up the “hold waiver” then calls the lab that the signed waiver is received, lifts the hold, and tech will final verify. Note samples should not auto-verify that have specimen holds, if this occurs, please inform a supervisor.
* If you are log in BEAKER by scanning the card, please log out yourself from the START button.
* Arkray training week of April 10- Schedule posted.