# Hematology Lab Weekly Meeting

# Meeting Minutes

May 18, 2017

* Please save and either enter or ask a supervisor to enter into RL solutions, the mislabeled fluids and CBCs for specimen type. This is to provide feedback to those who place the incorrect specimen labels on the lavender tubes.
* The blood testing for Know Your Numbers began on May 15. Even if this is completed, there is a $350.00 credit to the cost of health insurance.
* When calling results or any patient related information to the floors, be sure to use 2 patient identifiers when communicating to the house staff. Remember to document the read back.
* All staff should think of ways to cover the EPIC downtimes that are scheduled once a month on Sundays 2-6 am. The volunteers are decreasing in number. The only solution proposed so far is to place a sign-up sheet for the year. 2 people are needed: one for 12 am -8 am, and the other 4 am -6 am.
* Please review the abnormal slides saved by the diff scopes, and then sign off that you have looked at them. This is part of the continuing quality initiative for the lab in order to keep a high level of expertise in cell identification.
* Be sure to review abnormal diffs for especially new patients. A GH patient was transferred to YH with a manual diff performed at GH, but not YH. Our policy is to perform a manual diff at YH.
* Arkray- Both instruments are up and running. Please note- posted on urine bench is a list of Arkray changes as well as some changes in manual microscopic resulting. Follow procedure for daily maintenance and check off maintenance log on clipboards against the instruments. Make sure all QC (CHM and FCM) are properly labeled. I will try to get everyone scheduled there at least once over the next 2 weeks. Any questions, see Donna, John and Edona.
* We will begin doing G6PD testing again on Monday May 22nd.
* When putting labels on the XN printouts for BSINTs double check you are putting the correct label on the paper.