# Hematology Lab Weekly Meeting

# Meeting Minutes

June 29, 2017

* The lab continues to look for a secretary replacement. If you know of a new college grad looking for a position for a short a year or two, give Pat contact information.
* We expect to receive a safety report for not labeling the EDTA syringes in a batch of bone marrow kits that were sent out. Please remember to assemble the kit accurately.
* The Employee Engagement Survey results are here. Hematology wasengaged or content at 91%, scoring higher than YNHHS. The top strengths are: unit has enough staff, organization recognizes employees, job security, organization does a good job of selecting and implementing new technologies to support work. Areas for improvement are more professional growth opportunities and helping to balance job and personal life. Donna is working on a survey to help determine more specifics and then we will work to improve the opportunities.
* David Strongin is the new Lab Director of Lab Operations. He replaces Pete Marone who was recently promot3d to Executive Director Clinical Services.
* If someone from another lab is standing next to you waiting for a specimen to be run (on the XN for example), it is OK to politely tell them to return in 20 minutes or whatever time you estimate it to be before completion.
* Review Correction Action Procedure in Coags, CBCs and Urinalysis- rerun samples, log on sheet and file in notebooks.

Any questions, see a supervisor.