***Hematology Lab Meeting.***

*11/2/2017 @ 9:00 am*

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| *Present:* | **Patricia Gelineau.** |

Announcement:

* Remember Flu vaccinations are still going on. The schedule is on the magnetic board.
* The benefit packages are being sent home .You can make your selections online. Deadline is November 17th.
* New Inventory logs for all reagents, controls and calibrators delivered in the lab. These need to be recorded for when they are received, expiration dates, validated dates and when put into service. This is to comply with NY license standards and to keep better records of lots of reagents.
* Arkray: Reminders

1. CAP requirement for the new shipment each month of different lots of the SED and BAC stain solution packs- When we put these new lots on the Arkray, we need a least one patient sample comparison ( microscopic results only) from old lot to new lot. Donna has a special log for this.
2. New lot of strips- need normal and abnormal patient comparison (macroscopic results) performed and recorded on sheets in the individual Arkray notebooks.
3. FYI- When maintenance/repair is done which includes changing parts on the instrument, a Carry Over study needs to be performed, where a high RBC and Bacteria urine samples are run followed by a negative urine sample and a Carryover rate determined.