***Hematology Lab Meeting.***

*2/15/2018 @ 9:00 am*

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| *Present:* | **Patricia Gelineau.** |

Announcement:

Reminder: There have many postings for continuing education opportunities in lab medicine. On Friday mornings @8:30am Case Studies regarding YSC patients given by Lab residents in PS 230. They are very interesting and you are encouraged to go.

* In aliquoting for Special Coags please be careful to label the correct patients specimen to the correct tubes. Very recently we had a mixed up. We don't want to give somebody a new diagnosis and a known patient a normal diagnosis incorrectly.
* While making coag aliquots from primary tube. Always hold Primary tube and labelled aliquot tubes together, verify their name before pouring plasma into aliquot tubes and check for clot with applicator sticks. If you have multiple tubes to be aliquoted and cannot check clot right away, always keep the primary tube and aliquots together in the rack and then check for clot later.
* The new lot number of strips for Arkray were used in the urinalysis area and were running specimens without doing comparisons first. What should have occurred? Basic laboratory 101, compare old lot with new lot numbers to verify they're within our range of tolerance and then we can run our patient specimens and meet compliance. It took the evening shift to catch this and kudos to Claire for noticing.
* A recent evening shift meeting revealed the some work benches from the day shift are not organized when they arrive to work, and often Evening staff must clean up for the Day Shift before starting their own work. Everyone would like to start the set up process for their workbenches when they arrive at work. Does anyone want to have to clean up and organize a mess from a previous shift? Of course not. Leaving 82 tubes of blood for the evening shift to tubetrack is excessive. Instead of talking, restock supplies in the area, tubetrack specimens processed during the shift so the next shift doesn’t have to, perform testing, ex. stools on the day you are assigned and do not leave them for the next day, and generally clean the workbench during your assigned 8 hour work day, and NOT ON OVERTIME. When supervisors notice you are not busy in your assigned area, you might be asked to help in other areas where they may be busy. Disrespect for coworkers is **unacceptable and intolerable.**  Please show courtesy and respect for your colleagues.
* TEG- Effective next week, Feb. 20- TEG ordering will be in Beaker. John will demonstrate the changes to all staff.