***Hematology Lab Meeting.***

*4/12/2018 @ 9:00 am*

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| *Present:* | **Patricia Gelineau.** |

Announcement:

The employee engagement survey is on till April 30th it WILL be related to PIP. You are encouraged to take the survey to express your opinions.

Keep up with your continuing education. You need 12 hours credits for the calendar year. Try not to wait till the last minute to get everything in and make sure you document it in the notebook. To earn some of your credits you can attend case studies done every Friday morning downstairs in PS 230 by the residents.

We will be doing smears for Greenwich Hospital based on a director to director decision. To help we expect to get a label printer for smears in the future.

Break time and lunch break: we are expected to return on time 10:30 for break times and 2pm for lunch breaks. If you need a later lunch you need to run it by a supervisor first. Work with people around you to cover or check with a supervisor. Remember it is unscheduled time for lateness.

We have had only one missed filled log. Let's keeping trying to keep the logs in check. We would like to know if you would prefer an electronic log for maintenance. We will set up a test run for either May 1st or June 1st with fluids from urine.

The new schedule for lab week is posted on the board.

Jerry has set up the new cyto spin.