***Hematology Lab Meeting.***

*5/3/2018 @ 9:00 am*

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| *Present:* | **Patricia Gelineau.** |

Announcement:

* Krystle’s last day will be Sunday, June 17th. She will remain per diem status and will work her weekends through August.
* Employee Engagement survey is now over great job everyone.
* Mini survey on how to improve the lab. If you did not get a chance to fill one out, please do.
* For now a schedule will be posted for OT to fill our vacancies on evening shift. If we can’t get volunteers, shifts will be rotated fairly among staff until we get our new employees trained.
* Beth D. has created a competency sample for all staff on the Cellavision. Go on Cellavision, look up your name it'll come up as you’re the patient. Perform diff and print it out in blue folder on Beth’s desk.
* Please follow procedures as written. Don’t make up methods that have not been validated by the lab. These may cause harm to the patient. If you think there is a better way to do a procedure, please discuss with Pat or a supervisor.
* There is a new tube station in the processing area and very soon Chemistries Roche instruments will Go Live.