***Hematology Lab Meeting.***

*8/23/2018 @ 9:00 am*

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| *Present:* | ***Patricia Gelineau.*** |

Continue to enter RLs, but enter the Hematology Lab as the other unit involved. (refer to posted directions on “post it board” by stainer if unsure on how to complete)

Remember to complete 12 hours of continuing education for 2018. After 2018 any lacking hours will be documented on performance reviews. Document hours and course in the Staff Cont. Ed. notebook.

Breaks(lunches or dinners) should be over by:

Day: 2 PM

Eve: 8:30 PM

Nights: 4 AM to facilitate workflow better.

A babesia study - looking for volunteers to quantitate blinded slide samples. Money from the grant will go to the Hematology Lab fund which provides hematology staff lunches and educational trips. The usual research grant does not go into the Hematology fund. See Pat if interested. If not, staff will be asked to perform the quanitations. It will probably be about 20-30 slides.

Remember to catch duplicate CBNO and H&H samples before running them. They can be cancelled as duplicate orders. If caught after results released, they must be credited by Lab administration, June Stevens, so the patient doesn’t get billed twice. The form is on the L Drive under “Billing”

Claire will be seeking small groups of folks to work on ways to combat “Stress” the 3rd highest negative indicator on employee engagement survey.

Pat will review INFOR training and alert staff re training modules that will need to be done. INFOR will replace ESS this fall.

The use of the Lymphoproliferative comment- patients must be known and diagnosed as lymphoproliferative, as well as lymph count should be 50% or greater.

PFA effective immediately- first run coll/epi cartridge. If it is normal, coll/ADP will not need to be performed. If coll/epi abnormal, then test with coll/ADP and result both. Any result flags on either cartridge need to be followed up as per procedure. See notes in communication log and in front of PFA instrument.