***Hematology Lab Meeting.***

**10/18/2018 @ 9:00 am**

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| *Present:* | ***Pat Gelineau*** |

Announcement:

The Beaker Upgrade Downtime is this Sunday, Oct.21. The down time has been shortened to 1-4am. If there are any issues after recovery, they will be put up on white board and forwarded to IT. If there's an urgent issue, call the Help Desk. All of our lab testing has been completed and we saw no major issues.

When calling 155, please identify the campus and location of the emergency.

The Flu Clinic has started. Make sure you get your flu shot before December 1st. Locations for where to get the flu shots are posted on the board.

Critical calls are being monitored for Quality Assurance. The lab’s latest results indicate that we are at the 70 percent range. The department goal is no less than 85 percent. If we are a bit more diligent in calling the critical calls, we can achieve this goal. Make sure to document all calls and attempted calls into the Com Log.

When making glass slides for smears, please indicate 2 patient identifying markers. The last 4 digits of the MPI number and the last name of the patient in case there's a separation of glass slides from other documentation.

We won't be accepting any TEG from outside labs until further notice. If we do get one, call them to cancel it and leave John a note if they are sending them from another campus.

It's the birthday month for October, Happy Birthday to Renee.