***Hematology Lab Meeting.***

**3/14/2019 @ 9:00 am**

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| *Present:* |  ***Pat Gelineau*** |

Announcement:

Going forward we will have morning huddles with the night shift staff, it will be once a week. And will be doing the same at 3 o'clock with the evening shift. This is a way for us to improve our communication with the shifts along with the manager and shift supervisors.

 Roche 8100: The new lab processing instrumentation that will be going live on April 23rd.

All samples will be accessioned with the 8100. Coagulation samples will not be spun, the LAs will continue to spin the Routine Coags and bring to front bench. Our point of contact will be an output area next to where we currently track specimens. We will not have to track CBCs as we do now. There will be training at some point for this.

It was mentioned that the telephones are not working well. Pat will make some phone calls for repairs.

National Lab week is the week of April 22nd.

 CAP will be coming for Inspection the week of March 25. Please make sure to sign all your logs in all areas all shifts and properly label all controls and reagents.

 FYI- Lack of proper reagent labelling was a deficiency from the last inspection so that will be an area they will certainly check this time around.

Make sure when you're entering data to check reference ranges and units of measurement for accuracy.

 Coag Area: Please scan only what is on the primary tube for the special coags and not the other labels.

 We are a great lab. We always go above and beyond to assure patient safety is a priority. We will no doubt have a great inspection. Thank you for all your efforts and especially continuing to cover evening and weekend shifts in our staff shortage.