***Hematology Lab Meeting.***

**5/30/2019 @ 9:00 am**

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| *Present:* | ***Pat Gelineau*** |

Announcement:

* Know your number is in effect, sign up for your health screens and check out other ways you can add to your health care reimbursement. ($500)
* Make sure to participate in the PULSE survey that has been sent out. (Your response counts towards PIP goals)
* Request for coag reagents from other YH labs should be forwarded to the Bridgeport and Greenwich Labs.
* QC Arkray- If even one entry is out of range, it needs to be noted in the problem log with corrective action. This may be an area an inspector would investigate.
* Kayla from Flow will be working some of our extra evening shifts.
* New procedure will be effective June 1 and the first of the month there after regarding a calibration check of the digital refractometer. This is a CAP requirement. The calibration of the digital refractometer includes testing specific gravities for 5% NaCl and the Arkray S.G. calibrator H. This will be recorded in the Clintek tab of the online maintenance logs. This will be done by day shift only. Any questions, see Donna.
* When retrieving specimens from the 8100, always replace with a new rack. No plucking specimens or lifting up the existing rack. Otherwise, the system will lock up.
* Remember to check shared specimen forms for stools before packing up.