***Hematology Lab Meeting.***

**8/1/2019 @ 9:00 am**

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| *Present:* | ***Pat Gelineau*** |

Announcement:

The IPF lunch and learn was received well. Kudos to Jerry!

The DPH Inspection will be at some point by the end of the year. Make sure you are following all the rules- no cell phones out visibly should be in your pocket, lab coats should be clean and worn when working in the lab, know where the fire extinguisher are and the meeting points for drills and evacuations.

Know your numbers is wrapping up. This is the last month.

During the day shift weekends, we are going to have only 4 techs until we hire and train more staff.

New employees to start: Neven begins August 6, and Irma will be starting Aug 20th.

Mini-rotations, UB internships, and medical students for electives will also be in the lab this month.

Please sign up for the extra shifts posted. This month we are short on weekday evenings and evenings on the weekend since Mike will be on vacation for 3 weeks. Those that do not want to work double shift, we ask that you work either 10am – 8pm or 11am- 9pm. This way the day and evening will be covered. Thanks to all for helping in our staff shortage.