***Hematology Lab Meeting.***

**10/24/2019 @ 9:00 am**

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| *Present:* | ***Pat Gelineau*** |

Announcement:

EPIC Upgrade is scheduled for Sun. Nov. 17. By Nov. 11, go into MTS for info regarding EPIC Upgrade training. When completed, document in MTS.

 We will be making changes to the XN area making it more streamlined. The Supervisors will speak to you in regards to the changes in that area and talk to you about any updates with WAM. (The canceled tubes will not go in the tube sorter for now until we resolve it, they will have to be tracked to Tube Tracker rack.

Shared forms- Just a reminder to read the shared forms for the stools. Some need to be forwarded to Reference for timely testing. The storage for stools is now in the Micro lab, not the Virology lab.

 Using comments- When there is a strong suspicion that a sample is IV contaminated and the nurse disagrees and tells the lab to release the results, an internal comment should be made in the computer.

BSINTS- Going forward don't put the BSINTS onto the XNs for smears. The residents and attendings are not reading them on Cellavison. The Cella test has been removed. We still have to make the 2 smears and print out the report from the XN and put it in the resident tray. Also a BSINT report should be called at 12pm and before the end of the shift for days. Off shift should also call the report before end of their shift for completeness.

If you are assigned for coagulation over the weekend, take the temperature of the 2 freezers and 2 refrigerators and make sure to log them in the special coag logbook.  If you don't know where the log book is speak to Parveen.