***Hematology Lab Meeting.***

**11/07/2019 @ 9:00 am**

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| *Present:* |  ***Pat Gelineau*** |

Announcement:

Welcome Jennifer!

Tomorrow is Jerry’s last day. Holly will be leaving December 6th, she is moving to Texas and in January Mary will change to Part Time working in Special Coags.

Open enrollment for benefits will end November 18th.

The flu fair is still going on and managers will be required to start giving verbal warnings starting November 24th.

 When making result corrections, use canned comments as much as possible. Corrected reports are reviewed to determine if there are system problems. With this info, we can make improvements in our processes.

Any diffs slides that needs to be filed can be done by anybody. It does not have to go to the XN person all the time. If there is a designated diff tech, it would be their responsibility.

All new abnormals on differential results need to be checked by a supervisor or MTBs( Laura or Mary) before being sent out.

The joint commission is here. Make sure that there are no clutters areas and things are clean. Know PASS and RACE.