***Hematology Lab Meeting.***

**2/11/2021 @ 9:00 am**

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| *Present:* |  ***John Errico*** |

Announcement:

A detailed PowerPoint will be sent out about making sure you are locking your computer when you walk away.

New: Completed CBC racks will be put on the counter instead of in the cold room. Some of Flow Cytometry tests needs the samples to be at room temp. The racks should then be put in the cold room at the end of each shift.

SSA is now deactivated.

Lisa L will be returning to Hematology on Mon. Feb. 15 to continue her training.

Please let a supervisor know when we are low with reagents, controls, etc. Please also put a note in the main communication log if it is on the weekends or off shifts.

8100 will be down for all of week Feb. 15. When tracking all specimen, be sure all have been received in the lab. If it says **Ordered in red,** you will need to receive the sample in the lab.

The CSF Interpretation is now orderable for the Physicians that need it.

Rosamir has been promoted to a Med Tech B. Congratulate her.

Maverick has resigned. Erin has volunteered temporarily to work nights until Mary is fully trained.