***Hematology Lab Meeting.***

**1/13/2022 @ 9:00 am**

|  |  |
| --- | --- |
| *Present:* | ***John Errico*** |

Announcement:

Welcome Mikayla. She is one of our UB student who will be here for the next 7 weeks. We’ll have 5 students total, from Jan- May.

There will be a short term incentives for anybody that wants to pick up extra OT shifts temporarily to help cover vacancies. For our category, that is an additional $ 35 added to your hourly pay and the 1.5x for OT. This incentive ends Feb. 6. After this date, there will be other incentives that will be available for these additional shifts. Everyone here will have an opportunity to work these shifts before we post it externally to other departments.

**New protocol** for abnormal retic scattergram will soon be in effect. We still need to finalize a few things with Dr. Rinder first. This is in regards to interfering substances that may affect the retic count. We're going to be adding a disclaimer with the results that indicates that the interferences may be due to sickle cell patients, etc. Physicians are dependent on the retic results to monitor their patients’ bone marrow response.

Regarding the Omicron surge, everyone should be smart and err on the side of caution if you have any symptoms. Stay home and get tested. We don’t want to spread this throughout the lab. If you test positive for Covid, that day is day 0 and you need to be out for 7 days, returning to work on the 8th day. Also emails have gone out from Marna, stating that the boosters are now mandatory and must be completed by March 31,2022.

Lab Managers and Veronica will be meeting to discuss the result of the Employee Engagement survey and how we can make improvements. Also Veronica will be having Town Hall meetings with staff. Topics- improving compensation, lab scrubs, lab coats, etc.

When putting pre analyticals on the **Follow Up Task List** for cancellations:

Use the top comment- **CSR- calls cancelled tests to the physician only.**

Third floor lockers- John will be coming around to check the lockers numbers that staff have. If you don’t want one, it can be used for someone else. Also the huge amount of lab coats in the locker room will be sorted and some discarded by Feb. 4. May entertain getting embroidered personalize lab coats?

Training MLS students- the training manuals that Claire has made for each section should be used for proper training. All the points and questions need to be reviewed with the students.

The Backup temp thermometers have been removed on the new refrigerators. We are now using Aeroscout, a temperature monitoring system. It is connected to the beeper in the Coag Lab. If the beeper alarms, a corrective action will need to be performed. You may need to check the door, move the tag so it’s not in front of the thermostat, look at monitor to adjust the temperature, Fill out log in Aeroscout. Directions are posted on the front of the fridges. If you don’t know how to change it or need a quick lesson. See Lisa.

For Research- If you have Csf patients with 3-4 WBCs, put samples in rack designated for Research.

Media lab now has the ability to store and tally your CEUs. See Lisa for directions.

Thank you guys. Keep up the good work.