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| **Requirement** | 1. **Direct observations of routine patient test performance, including patient preparation, if applicable, specimen handling, processing and testing** | 1. **Monitoring the recording and reporting of test results** | 1. **Review of intermediate test results or worksheets, quality control records, proficiency testing results, and preventive maintenance records** | 1. **Direct observation of performance of instrument maintenance and function checks** | 1. **Assessment of test performance through testing previously analyzed specimens, internal blind testing samples or external proficiency testing samples** | 1. **Assessment of problem solving skills** |
| **Assessment Tools** | Direct observation (by supervisor, lead, key operator or designee\*) | Patient report | Worksheets, QC reports, proficiency testing, maintenance logs | Direct observation (by supervisor, lead, key operator or designee\*) | Proficiency testing, internal blind testing samples | Written quiz, problem solving documentation, corrective action logs |
| **Instructions** | **Directly observe the following**:  □ Comprehensive met panel  □BNP  □PSA  □Hemoglobin A1c  □ Manual dilution of specimen | Attach one completed patient report for a complete metabolic panel and a troponin (Epic). | **Attach the following:**  □ Function checklist for Millipore (daily checklist) | **Directly observe the following:**  □ i1000 daily maintenance  □ c4000 daily maintenance | PT & Blind samples; see staff sign off form. | Attach copy of corrective action log.  Complete assigned quiz on medtraining.org |
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| **Supervisor Evaluation** | □ Competent  □ Remediation (see corrective action | □ Competent  □ Remediation (see corrective action) | □ Competent  □ Remediation (see corrective action) | □ Competent  □ Remediation (see corrective action) | □ Competent  □ Remediation (see corrective action) | □ Competent  □ Remediation (see corrective action) |
| **Corrective action** (as needed) |  |  |  |  |  |  |